



ST PAUL'S CATHEDRAL  
EPISCOPAL

*Love Christ • Serve Others • Welcome All*

# 2022 Annual Reports

**Presented Sunday January 22, 2023**

**The Very Reverend Penny Bridges, Dean**

St. Paul's Cathedral

2728 Sixth Avenue

San Diego, CA 92103

[www.stpaulcathedral.org](http://www.stpaulcathedral.org)

**St. Paul's Cathedral Annual Meeting Agenda**  
**January 22, 2023**

*Special thank you to Susan Forsburg for today's slide show.*

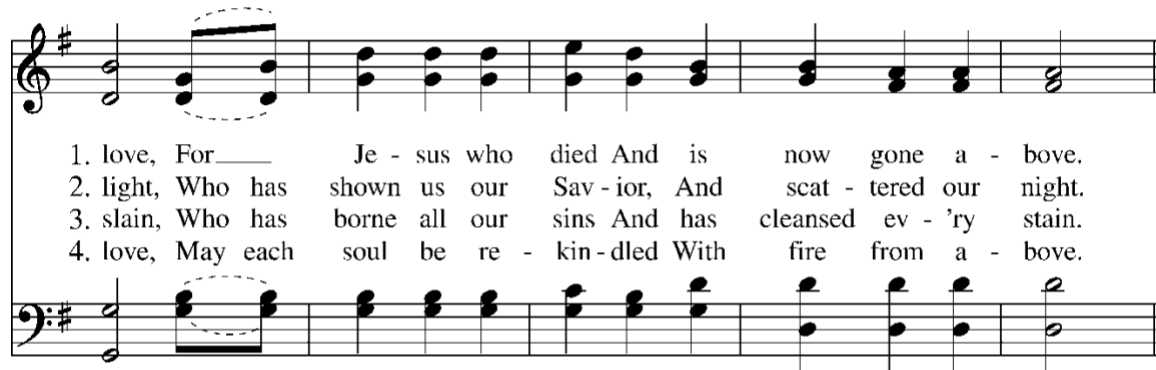
Opening Prayer	The Rev. Canon Brooks Mason
Call to Order	The Very Rev. Penny Bridges, Dean
Quorum (50 <i>qualified members required</i> )	Tom Barb, Chapter Clerk
Approval of 2023 Annual Meeting Agenda	The Very Rev. Penny Bridges
Approval of 2022 Annual Meeting Minutes	The Very Rev. Penny Bridges
2022 Financial Report	Betsey Monsell, Treasurer
2023 Budget	Betsey Monsell, Treasurer
Investments Report	Betsey Monsell, Treasurer
Stewardship Report	The Rev. Richard Hogue
Cathedral Campus Redevelopment Plan	Ken Tranbarger, President, Nutmeg & Olive, LLC
Honor Outgoing Chapter Members	The Very Rev. Penny Bridges
Dean's Remarks	The Very Rev. Penny Bridges
Chapter Election Results	Justin Lewis, Dean's Warden
Naming of Dean's Warden	The Very Rev. Penny Bridges
Bishop Robinson Cross Awards	The Very Rev. Penny Bridges
Closing Hymn (overleaf)	
Adjournment	The Rev. Canon Brooks Mason

***Newly elected and continuing Chapter members will move immediately to the Fireside Room for election of officers.***

# Hymn (LEVAS 157)



1. We praise thee, O God, For the son of thy  
 2. We praise thee, O God, For thy spir - it of  
 3. All glo - ry and praise To the lamb that was  
 4. Re - vive us a - gain, Fill each heart with thy



1. love, For — Je - sus who died And is now gone a - bove.  
 2. light, Who has shown us our Sav - ior, And scat - tered our night.  
 3. slain, Who has borne all our sins And has cleansed ev - 'ry stain.  
 4. love, May each soul be re - kin - dled With fire from a - bove.



Hal - le - lu - jah! Thine the glo - ry, Hal - le - lu - jah! A -



men, Hal - le - lu - jah! Thine the glo - ry, Re - vive us a - gain.

Words: William P. MacKay (1837-1885). Music: John H. Husband (1760-1825).

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## Annual Meeting Minutes

Meeting Held via Zoom  
Sunday, January 23, 2022

**Present:** The Very Rev. Penny Bridges, Dean, The Rev. Richard Hogue, Director of Congregational Development, The Rev. Canon Brooks Mason, Canon Liturgist, Kathleen Burgess, Director of Administrative Operations; Chapter Members: Bob Knight, Jairus Kleinert, Donna Perdue, Neil Malmquist, Margret Hernandez, Justin Lewis, Martha Curatolo, Rockette Ewell, David Spencer, Darien DeLorenzo, Gladis Jimenez, Kimberly Fernandez, Wanda Porrata, Steve Turnbull, The Rev. Canon Andrew Green; Officers: Andrew Brooks (Chancellor), Joyce Vogel (Clerk), Betsey Monsell (Treasurer); and a quorum of cathedral members

1. Opening Prayer - The Rev. Canon Brooks Mason opened the meeting in prayer,
2. Call to Order – The Very Rev. Penny Bridges called the meeting to order at 11:49am
3. Quorum – Joyce Vogel, Chapter Clerk confirmed a quorum with 85 cathedral members present.
4. Approval of Agenda – it was moved, seconded and approved to accept the agenda as published.
5. Approval of the 2021 Annual Meeting Minutes – it was moved, seconded and approved to accept the meeting minutes as published.
6. Review of 2021 financial statement and 2022 budget – Betsey Monsell, Treasurer reviewed both documents. We ended 2021 in a favorable financial position. A balanced budget for 2022 was presented.
7. Investments Report – Betsey Monsell made a presentation stating that the endowment holdings have more than doubled in 10 years. The Dean is looking for new members for the Endowment Committee. Please contact her if you are interested.
8. Stewardship Committee – The Reverend Richard Hogue stated that the Reunited, Renewed, Ready stewardship campaign was successful with \$990,028 raised toward the goal of \$1,000,000.
9. Cathedral Campus Redevelopment Plan – Ken Tranbarger gave an update on the LLC with the use of a slide show. It is estimated that the cathedral staff will move into the new offices in late March, 2022.
10. Honoring Outgoing Chapter Members - The Very Reverend Penny Bridges gave her sincere thanks to Donna Perdue, Jairus Kleinert,

Bob Knight and Margret Hernandez for their years of service.

11. Dean's Remarks – The Very Rev. Penny Bridges

My first task, and it's a joyful one, is to offer thanks for some key leaders in our community. I did this in my written report but it's important enough for me to do it again. If this were a live meeting I would call for an enthusiastic round of applause for each group, but unfortunately, once again, that isn't possible. Next year, God willing! I want to thank the four Chapter members who are completing their three-year terms: Bob Knight, Margret Hernandez, Jairus Kleinert, and Donna Perdue. You have all been committed, faithful, and hardworking leaders of our congregation during a very challenging time.

Thank you. Secondly, I want to thank our staff. We are blessed at St. Paul's to have a group of smart, motivated, and team-oriented people on our payroll. We could not do what we do without them, and I give thanks for them every day: they make it a joy to come to work. Kathleen Burgess, Richard Hogue, Brooks Mason, Martin Green, Bob Oslie, Judy MacDonald, Molly Green, Gabriel Arregui, Maya Little-Saḡña, Chuck Guillotte, and Erin Sacco-Pineda, thank you for all you do for our cathedral family.

Did any of us imagine a year ago that we would STILL be in pandemic mode today? And yet here we are. And here we STILL are, not only surviving but thriving and moving forward in ministry.

I hope you will spend a few minutes at some point reading the annual report booklet. My report focuses on the year gone by, so I'm not going to say much about the past. Let's look instead to the future and all the bright possibilities that lie ahead of us.

As we begin this year, we are on solid financial footing, thanks to all of you and thanks also to the financial markets which were kind to our invested funds last year. We are also on solid spiritual footing, with liturgies that have adapted to the realities of the pandemic but maintained their beauty and integrity, and a number of small groups which root us in prayer and spiritual

growth, including the Daily Office groups, Centered Prayer group, Education for Ministry, and Stephen Ministers. We have a capable and diverse Chapter and a strong staff team, and the major construction project next door is in its final stages. I give thanks for all these strengths, in the face of all the disappointments and adjustments of the past two years. One of the greatest disappointments for me has been the decision to suspend our weekly Eucharist in Spanish, but I remain hopeful that in the year ahead God will lead us to a new vision for our ministry with our Latino neighbors.

All the gurus tell us that churches can no longer depend on member pledges alone, if they are going to stay viable. We have seen a steady drop over the last decade in the number of households pledging, although those who do pledge, pledge more, for which I am deeply grateful. The fact remains that we have to find creative ways to support St. Paul's ministry into the future, and I believe that the most important thing we can do is equip ourselves and our campus for broader ministry to the community around us. I'm going to run through some of the ways St. Paul's is preparing for effective and sustainable ministry in the post-pandemic era.

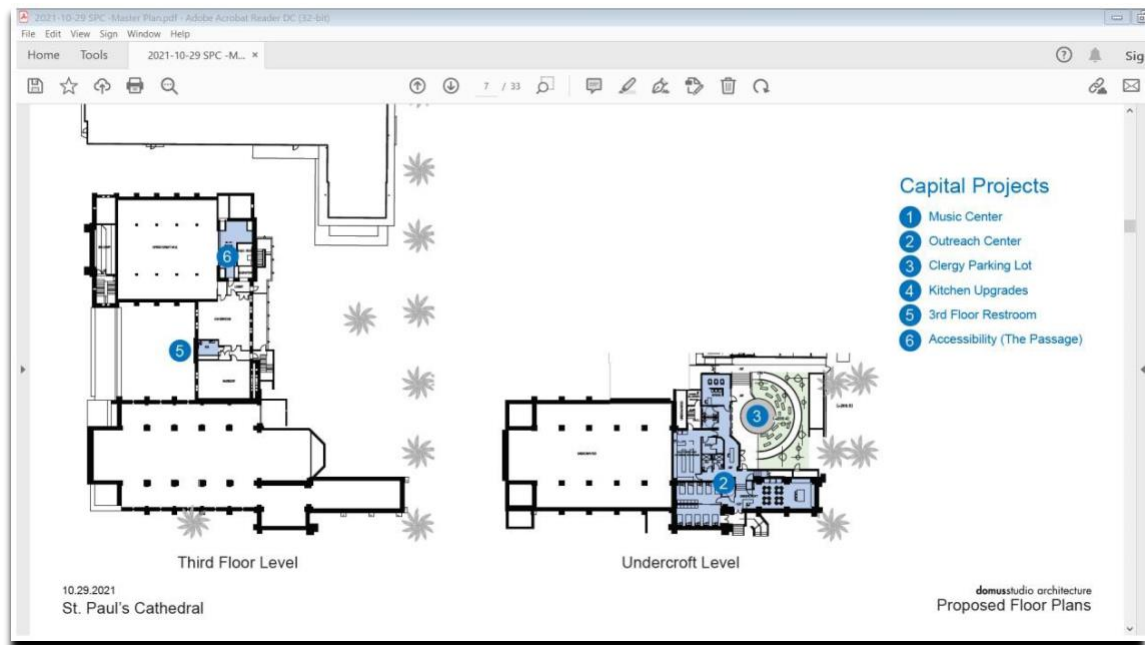
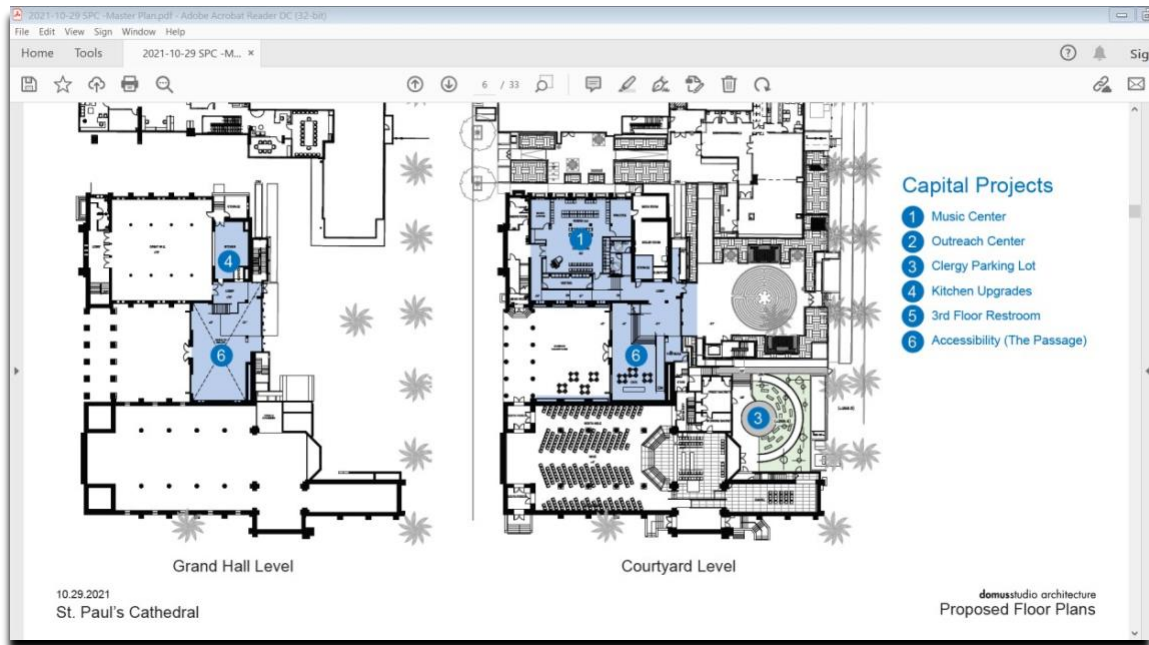


We are remodeling the Chancel for accessibility and flexibility, making the entire nave more useful to the community. As you know this project has been in the planning for well over a year. Since we began work on the design, costs have sharply increased and we have all become familiar with the “supply chain” issue. When we reviewed the project scope a couple of months ago it was clear that doing the minimum of what was needed would exceed the very generous financial gift by a significant amount. I am happy to report that another generous parishioner came forward with the money to cover the gap, and we are now in a position to start construction. The first thing you will notice will be the organ console being moved to the nave floor. Did you know that our organ console is moveable? While some items, such as smart lighting, are caught up in the supply chain mess, I am hopeful that we can complete the major part of the project before Easter. We are already fielding inquiries from musical organizations about using the improved space

Our Revenue Research Task Force is completing the marketing package to attract renters for our various gathering spaces, including the new space. We will be able to provide good quotes on a consistent basis and hopefully attract many community members to our campus.

We are working with architects on a master plan that will open up the campus in new ways for outreach, music, and community gatherings, incorporating the current plans for the music and outreach centers into an overall plan that makes the whole campus more accessible and safer, eliminating many dark corners and smoothing out the different levels. I am really excited about this!

Here's a quick orientation to help you envision where we hope to make improvement:



The two major pieces of this project are the Music Center and the Outreach Center, with some minor improvements to support our children and family ministry. We know that music, outreach, and families are the ministry areas closest to the hearts of St. Paul's members, so that's where the energy is going.

The Music Center will be located underneath the Great Hall, where our temporary offices are now. The original use of that space was as the parish hall and all the interior walls can be removed fairly easily. bring into one space all the functionality of our music ministry: rehearsal space, music storage, vestments, and offices. These are currently on four different levels throughout the campus and are not all accessible or particularly safe.

The Outreach Center will be located underneath the chapel, with permanent shower and laundry facilities; rooms where people can gather, eat, and sleep; lots of storage for the items we give away at Showers of Blessings; and a space where a case manager can meet with clients. We hope this will be used for Showers, for the Interfaith Shelter Network, for mission trips from other parts of the country, to name a few possibilities.

We do not as yet have any kind of cost estimate for either of the centers or for the masterplan. So far those involved in the conversations with the architects have been executive staff, ministry leaders of music and outreach, and the wardens.

So how are we going to pay for these wonderful improvements? There are two major pieces for this, a capital campaign and a search for grants.

Last year we did the first, listening phase, of a capital campaign that will hopefully yield the funding for the capital improvements included in the master plan. We plan to restart this campaign very soon and move forward with the feasibility study, under the leadership of Rocky Ewell and the Rev. Richard Hogue. I'll just remind you that there is a big difference between our annual pledge campaign and a capital campaign.

The pledge campaign pays for our ongoing operating expenses such as staff salaries, utilities, and our commitment to the Diocese. Typically, we pay our pledges out of our own ongoing income, so, for example, I make a payment each month on my pledge as my paychecks come in.

The capital campaign focuses more on a single large gift, which might come out of my savings or my retirement plan, and might be paid in several installments. It includes elements of estate planning, and your financial advisor can guide you for the best possible tax advantages. The objective is to give our ability for ministry a one-time major bump, lifting us to a new level of service for the community. Typically, people give to capital campaigns because they are excited by the vision of what could be, and by the prospect of making a visible and lasting difference in the community they love.

I have reactivated the Grants Committee, a small group of parishioners who are expert grant writers. This committee is focusing on finding sources of grants not only in the Episcopal Church but in the broader world of philanthropy. There's a lot of interest in the religious philanthropic arena in helping churches to equip themselves for a future in which fewer people attend or pledge to religious organizations.

Outreach is the lifeblood of any faith community: in order to stay healthy, we have to look outward to the needs of God's world. We are gradually moving back towards a full offering of Showers of Blessings. The masterplan calls for permanent showers to be installed; while this won't happen for a while, we should be able to resume renting the diocese's shower trailer once the major construction is over and we regain use of the old clergy parking lot. During the lockdown we had conversations with several community partners about the most effective way for us to serve our unsheltered neighbors: Showers address only a symptom of homelessness, and don't offer a solution; but as we attract volunteers who are passionate about this issue, I see the possibility of building a transform our community.

As the pandemic recedes, we will start to rebuild our choir program, recruiting and training a new generation of children to love our musical tradition. I see this as a key youth ministry: singing in choirs is known to promote intelligence and learning abilities, as well as being good for the soul and bringing people from diverse communities together.

And all the time, we are continuing to love Christ, serve others, and welcome all, shining as a beacon of God's love and light in a world that desperately needs both.

12. Chapter Election Results – Donna Perdue outgoing Dean's Warden announced that Tonya Chavis, Stacey Klamann, Russ Okihara and Jim Wright were elected as new chapter members. There were 152 ballots received and counted.
13. Naming of Dean's Warden – The Very Rev. Penny Bridges announced that Justin Lewis has agreed to serve as Dean's Warden.
14. Bishop Robinson Cross Awards – The Very Rev. Penny Bridges announced that Claudia Dixon and Mike Thornburgh are the recipients of the award. Congratulations to all!

The meeting was adjourned at  
12:40pm.

*Respectfully submitted by Joyce*

*Vogel, Clerk*

# REPORTS

## **THE DEAN'S ANNUAL REPORT FOR 2022**

2022 was another year without precedent, as the world attempted to return to “normal” with the COVID virus still threatening us. St. Paul's took a cautious approach, continuing to encourage the wearing of masks and refraining from singing in procession throughout the year, even as our calendar started to fill up and the liturgical year resumed its familiar shape. Life continues to be uncertain as multiple viruses circulate among a population whose immune systems have been weakened by the extended lockdown, while at the same time we all try to carry on with our full schedules. Worship attendance is still significantly below pre-pandemic levels. It seems that many people are still watching worship online; but we did see some increases after making masks optional and when Advent began. Christmas services were well attended, which bodes well for 2023. Our regathering task force met throughout most of the year and made corporate decisions regarding gathering, masking, and singing. While the frequency of meetings has diminished, Dr Don Pellioni continues to monitor local levels and to advise us. Canon Martin Green also keeps a close eye on ventilation research.

We saw some major changes in 2022: the long-awaited Cathedral Campus Redevelopment Project finally came to fruition as the 525 Olive building was completed and we moved into our beautiful new office suite, Guild Room complex, and parking garage. We continued our work of rendering the cathedral itself more accessible and flexible, remodeling and expanding the chancel and installing a new lighting system (still to be completed as of this writing). We are also still waiting for components for an improved sound system. On the staff side we also saw changes, as we said goodbye to bookkeeper Molly Green and welcomed Wes Dayhoff; Nicholas Halbert returned temporarily as artist in residence with the music department; and our entire facilities staff turned over. Longtime facilities manager Bob Oslie retired at the end of the year, and Jen Jow took over, with a new staff of part-time sextons, including Stacy Harper and Harry Williams. Don “Lucky” Kemrer has been enormously helpful and generous with his time as we have weathered this facilities transition, just as the cathedral's space was starting to be much in demand by outside organizations.

The transition to the new building has had its challenges, as I'm sure the administration report will detail. The building is heavily dependent on technology – automatic lights, electronic entry systems, etc – and there have been many

glitches to overcome. Kathleen Burgess has been a champion throughout these first six months in 525, working tirelessly to tailor the programming to our needs, creating systems for the parking garage, and ensuring that we all have what we need to carry out ministry. Some people will remember that at the beginning of the 525 Olive construction, I made a commitment to replace the trees that were sacrificed to the project. With the generosity of a number of parishioners, we raised funds to plant a grove of a dozen plus trees in Balboa Park, opposite Spruce Street, and we blessed the trees with a special liturgy in March.

The combination of an increased focus on providing space for special events plus the pandemic created an unexpected consequence of leaving our choir homeless. The Great Hall had accumulated a lot of large items including an unusable grand piano and an old chest freezer, and in order to charge a fair rent for the space these items had to be removed. The piano and freezer went on to other homes, but tables and chairs still needed to be stored somewhere out of sight. Meanwhile, the choir room had been declared unusable for singing in a pandemic era, due to its lack of ventilation. The space occupied by the choir was originally intended as storage for the Great Hall, so the obvious answer to the storage issue was to return that space to its original purpose. However, the increase in events meant that we could not reserve the Great Hall or the Guild Room for the sole use of the choir; consequently we currently have no dedicated space for choir rehearsals. For a cathedral with the legacy of a magnificent music ministry, this is clearly untenable. Moreover, our children's choirs will resume early in 2023 and the need for safe rehearsal space will become even more urgent. We hope to resolve the issue by the end of 2023 with a major gifts campaign funding the remodeling of the Great Hall basement into a choir room with space for vesting and music storage.

We have engaged Netzel Grigsby Associates as our campaign consultants, and we continue to work with Domus Studio Architects to refine the masterplan drawings, reducing the scope from the overall campus to the music center and bathrooms. The Rev. Richard Hogue will work with parishioner leaders including Rockette Ewell to approach major donors for support. While Richard will do the lion's share of work on this project, I will also be involved for a significant percentage of my time in the next few months.

The masterplan developed in 2022 allows for the three major phases to be tackled non-contiguously, and early in 2023 we will be in a position to share details of the choir room and bathroom project. We will not discard plans for an



outreach center and a welcoming heart of the campus, but these are not considered feasible at this time.

The cathedral continued to offer beautiful and graceful worship throughout 2022, still somewhat austere compared to before-pandemic levels due to the reduced level of singing, particularly in procession. We restored weekly Choral Evensong and started to reintroduce weekday Eucharist services, with Friday being the one regular offering as of the end of 2022. I am hopeful of adding another weekday service early in 2023, provided we have the volunteers. We reintroduced the Spanish language Sunday service but after several months it became evident that the vast majority of that congregation were not returning, and in the interests of reducing pressure on staff and volunteers we reluctantly closed that service. I am open to the voice of the Spirit calling us to serve our Latino neighbors in some way: evidently a Spanish-language Eucharist is not what God wants us to do at the moment. However, I continue to take regular Spanish lessons so that I will be ready when the call comes.

On the positive side, the Daily Office services, daily Morning and Evening Prayer, continue to flourish on Zoom, and I see these services continuing to be offered online indefinitely. I would like to see our monthly labyrinth walks resume, making the most of the new outdoor installation, but the pre-pandemic coordinator has not returned.

A handful of new ministries were inaugurated in 2022. A “broderers’ guild” formed to create covers for our portable kneelers. As of the date of writing ten beautiful kneelers have been completed and they are available for use in the nave. Secondly, stemming from the experience of several parishioners dying or having serious accidents in their homes with nobody being aware, we formed a singles’ mutual care group, where people living alone can be paired up with a “buddy” and exchange texts or calls on a regular basis for safety’s sake. This ministry is still in formation and in need of a coordinator. The possibility exists for expanding the ministry to provide a secure space on the cathedral campus where single folks can keep a house key and/or important documents. Third, a self-moderated group of young adults – millennial and Z generations – has formed organically and meets offsite on a regular basis.

I was delighted to welcome Voices of our City Choir to the cathedral campus, where they are renting the offices under the great hall and using the cathedral spaces for rehearsals and performances. VOOCC does really important ministry with the unsheltered population, helping people get back on their feet and into

a home. They also offer weekly showers on our campus using a borrowed shower trailer. This is a partnership that can offer us rich benefits: we have a ministry with the homeless that includes professional staff, and it broadens our identity as a center for music. We will work to keep VOOCC on campus even when construction of the new choir room begins. Thanks to VOOCC's relationship with the shower trailer provider, we will be able to resume offering monthly showers on Saturday mornings, restoring our Showers of Blessings ministry.

St. Paul's continues to be a diocesan leader in raising up people for ordained and lay leadership. Parishioner Michael Kilpatrick was ordained to the vocational diaconate; Jen Jow and Susan Jester were licensed as lay evangelists; Jen and I both serve on the diocesan Standing Committee; we served as a field placement location for seminarian Randy Cash; and there are others engaged in the discernment process. I am always delighted to have a conversation about vocation with a parishioner.

We are also a center for important conversations, and as the pandemic receded this activity started to return, with an FBI Symposium on law enforcement – LGBTQ relations involving 15 local law enforcement agencies, and a moderated conversation between Pride leaders and local bar owners. I am grateful that we are seen as a safe place for these complicated relationships to be navigated.

I want to express my gratitude, and that of the whole parish, for the ministry of our Chapter. Those retiring from Chapter at this annual meeting are Justin Lewis, Rockette Ewell, Martha Duque (formerly Curatolo), and David Spencer. Justin has been an excellent Dean's Warden, and I am also grateful to Darien DeLorenzo for her ministry as People's Warden. Other continuing Chapter members are Kimberly Fernandez, Gladis Jimenez, Wanda Porrata, Russ Okihara, Tonya Chavis, Stacey Klamann, and Jim Wright from within the congregation; Neil Malmquist and the Rev. Canon Andrew Green as diocesan representatives; and Steve Turnbull as Bishop's Warden. All of these good people work hard on your behalf, along with officers Betsey Monsell (treasurer), Andrew Brooks (chancellor), Jerry Coughlan (assistant chancellor), and Tom Barb (Clerk).

Of course, our staff team is simply the best, and I feel deeply blessed to work with each member: Kathleen Sheehan Burgess, Canon Martin Green, the Rev. Canon Brooks Mason, the Rev. Richard Hogue, Gabriel Arregui, Judy MacDonald, Jen Jow, Maya Little-Saña, Wayne Riehm, Wes Dayhoff, Erin Sacco

Pineda, Susan Jester, and Stacey Harper. There are far too many wonderful lay ministers to mention: St. Paul's is a treasure-chest of talent and faithfulness.

On a somber note, I want to acknowledge the deaths of several parishioners in 2022: Robert Sedlock, the Rev. Canon Bill Broughton, Charles Hudgens, Jim Langston, Joe Letzkus, and Mary Anna Kornbrust all left us for a better place, several of them making generous provision for St. Paul's in their estates. These gifts enable us to build up our endowed funds to support our ministry long into the future.

Looking ahead to 2023 I see several exciting probabilities: a developing relationship with the residents of 525 Olive; increased activity as the Cathedral for the City; further development of our events ministry; completion of the lighting and sound upgrades in the chancel and nave; the restoration of our children's choir program; serving as the host location for the Episcopal Vergers' Guild conference and the Episcopal Church's Young Adult Conference. I hope we will add to this list a return to pre-pandemic attendance levels. And, finally, with Chapter's permission I will take some of my long-delayed sabbatical leave, stepping away from the cathedral from the end of April until early July.

As I come to the end of my ninth year at St. Paul's, I give deep thanks to God for calling me to serve this community. Thank you for the privilege of being your priest.

*Respectfully submitted by The Very Rev. Penny Bridges, Dean*

## **DEAN'S WARDEN REPORT**

First and foremost, Merry Christmas, Happy New Year, and Blessed Epiphanytide! After a beautiful Advent season filled with a return to in-person services including Lessons and Carols, and ending with a phenomenal Solemn Midnight Mass on Christmas Eve, I believe we ended the year on an amazing note. The Sermon by Bishop Susan on Christmas Eve was the capstone to amazing and insightful sermons throughout Advent calling on us to examine ourselves and our calling as Christians. This has been a pivotal year for our Cathedral family with many milestones, but the following seem significant because they pave the pathway for our direction moving forward.

### **New Spaces**

Moving into our new offices and Great Hall marks more than a “change of address.” The dynamic, purpose-built spaces provide new opportunities for collaboration, fellowship, as well as the (often complex) operations of the Cathedral. As we cautiously return to our pre-pandemic schedule of 800+ events scheduled each year, these new spaces allow us to do so safely, technologically, and spiritually. Seeing the functionality of our new spaces also inspires us to imagine innovative new uses for our other spaces on campus. But all of the “new and shiny” has also come at a cost (literally). As a result, the Chapter's fiscal responsibilities in the years ahead may be more complex for a period as we better understand the financial impact of this new space. Hopefully, by 2024 we will have fully optimized our tenant space which will offset this expense while simultaneously bringing a new dynamic partner to our corner of Banker's Hill.

### **The Good News Festival/Evangelism**

Hosting the Presiding Bishop's Good News Festival together with Bishop Susan and EDSD was an inspiring call to action. I hope that the spirit of evangelism will continue with us throughout 2023 and beyond. Although evangelism is nothing new to the Cathedral—even during the pandemic we inspired outreach and introspection through our Sacred Ground series and Circles of Love. I believe evangelism is already off to a good start through our partnership with Voices of the City and our growing family and youth ministries efforts. As we grow into our new space and find new ways to attract neighbors from the community (and beyond) I'm confident that evangelism will continue to thrive at the Cathedral.

One area that is still an opportunity for growth is outreach and service to our Spanish-speaking Anglicans in the region. How will Chapter continue to create welcoming and vibrant worship opportunities for this demographic? Furthermore,

how will those families and Spanish-speaking parishioners be welcomed into other facets of Cathedral life?

### **Capital Campaign/Stewardship**

In order to use our new spaces and invest in engaging forms of evangelism, our current capital campaign and annual stewardship drives will play even larger roles in the Cathedral's future. "To those whom much is given, much is expected." Through our capital campaign we have an amazing opportunity to improve useful space on the Cathedral campus and bring our physical standards up to the musical standards that have been a core of the Cathedral's history for decades. The prospect of a clean and safe purpose-built space for our extensive music ministry will be a major first step in redefining the cathedral campus and how our physical space is a reflection of our spiritual mission. Stewardship will be another tool for future members of Chapter to safeguard the legacy of St. Paul's. It's so much more than paying bills and "keeping the lights on." Stewardship is an important building tool for the Cathedral that allows us to attract and retain the caliber of clergy we are accustomed to; participate fully in the life of the diocese; and create robust programs and services consistent with our mission.

Lastly, a special thanks to our People's Warden, Darien DeLorenzo, for her steadfast and consistent leadership this year. Her thoughtful and diligent oversight of this year's Chapter nomination process and our upcoming election have brought new leadership to the forefront to serve on Chapter. I have every confidence that the Cathedral's affairs will be in thoughtful hands for years ahead.

*Respectfully submitted by Justin Lewis, Dean's Warden*

## **PEOPLE'S WARDEN REPORT**

As I look back on 2022, I am deeply touched by the significant transitions we experienced. It is clear that the Holy Spirit has been thoughtfully at work in our midst. What comes paramount to mind is the realization of our dream to expand the Cathedral campus. The Grand Opening (in June) of our new administrative space at 525 Olive Street and a new community courtyard that included a labyrinth, seating benches, and beautiful landscaping reflecting our presence adjacent to Balboa Park. With new campus space, we are able to accommodate new partnerships, such as Voices of the City and Villa Musica. Ongoing Cathedral Ministries and community neighbors are enjoying attractive meeting space with state-of-the-art audio-visual that facilitates live visual presentations and zoom meetings. I offer my sincere gratitude to our magnificent and dedicated staff, faithful volunteers, and generous donors for their insight, tireless energy, and generous support that contributed to bringing our dream to reality. *Yes, it takes a village!*

Throughout the Cathedral community there were sterling successes that reflect the leadership and compassion of our congregation: In spite of a rough economy, Stewardship exceeded its pledge goal for 2023 (thank you Jairus Kleinert); although saddened to see the dedicated Sunday Latina/o service discontinued, most families appear to be attending the 8am and 10:30 services (some are even candidates for Chapter); the Capital Campaign Steering Committee, working with consultants Netzel Grigsby Associates, has guided us to launching in 2023 a Major Gift Fund campaign for the Choir Room; Women Together (with new chair Kimberly Hernandez) returned to in-person meetings with an average 30-40 attendance; the (Thursday evening) Contemporary Courtyard service continues to inspire and has grown to 20-25 average attendance; a large contingent of Cathedral congregants participated in the Pride Light-up the Cathedral and Parade events; Summer Socials at congregant homes re-convened (following a pause during the pandemic) and were well attended; the Homecoming (post-summer) and Newcomers Brunches were a welcome opportunity for gathering together in fellowship to celebrate our Cathedral community; The Listening Hub, a new ministry introduced by Richard Lief, provides congregants an intimate forum for sharing their spiritual stories; Showers of Blessings (with thanks to Claudio Dixon) continues to serve our unsheltered neighbors; the Sunday morning Forum (led by Stacey Klamath) has presented innovative programs; and congratulations to Jen Jow and Susan Jester for their leadership with Outreach and Evangelism which culminated in a robust, outpouring of love at the Good News Festival in December (with nearly 1400 attendees).

The year 2022 kept me mighty busy as People's Warden while attending zoom meetings for: Chapter, the Dean, Stewardship, Building & Grounds, Finance, and Endowment. Additionally, I represented the Cathedral at the annual galas for Refugee Net and ECS; and a meeting for the San Diego Regional Interfaith Collaborative. I continue to hear from many how thankful they are for the support of St. Paul's Cathedral and our participation in the greater San Diego faith-community.

Additionally, I was delighted to serve as an usher with John Will's "third Sunday" crew and Christmas Eve; and, as reader at Lesson & Carols. These ministries bring me much joy and deepen my worship experience. Blessings to Lucinda Parsons for being our faithful Ushers Leader and always keeping an eye to seeing all goes smoothly!

As the year ended, I chaired the Chapter 2023 Candidates Nomination Committee. We presented six outstanding candidates for election. I'm excited about the new Chapter and ask for your prayers as we contemplate and answer God's call for us as we face new transitions in 2023.

*Respectfully submitted by Darien DeLorenzo, People's Warden*

## Financial Reports (3 pages)

### 2023 Budget v. 2022 Budget

INCOME	2023 BUDGET	2022 BUDGET	\$ VARIANCE	% VARIANCE
Pledge, Plate & Other Offerings	\$ 1,096,300	\$ 1,137,700	\$ (41,400)	-3.6%
Program Income	21,800	8,400	13,400	160%
Facility Use Income	81,200	69,000	12,200	18%
Transfers from Enduring Gifts Funds & LLC	395,909	415,345	(19,436)	-5%
Transfer from Undesignated Bequests	200,000	-	200,000	0%
Transfers from Special Funds (for matching purposes)	74,614	110,122	(35,508)	-32%
<b>TOTAL OPERATING INCOME</b>	<b>\$ 1,869,823</b>	<b>\$ 1,740,567</b>	<b>\$ 129,256</b>	<b>7%</b>
EXPENSES	2023 BUDGET	2022 BUDGET	\$ VARIANCE	% VARIANCE
Clergy Compensation	\$ 453,886	\$ 425,033	\$ (28,853)	-7%
Lay Compensation	793,799	729,632	(64,167)	-9%
Worship & Music	52,025	52,020	(5)	0%
Outreach & Mission	12,000	15,600	3,600	23%
Hospitality & Fellowship	19,400	25,400	6,000	24%
Christian Formation	7,950	7,350	(600)	-8%
Congregational Life	38,950	47,600	8,650	18%
Buildings & Grounds	167,460	128,360	(39,100)	-30%
Administration	145,117	134,622	(10,495)	-8%
Denominational Obligations	175,971	174,368	(1,603)	-1%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,866,558</b>	<b>\$ 1,739,985</b>	<b>\$ (126,573)</b>	<b>-7%</b>
<b>NET OPERATING INCOME</b>	<b>\$ 3,265</b>	<b>\$ 582</b>	<b>\$ 2,683</b>	



## **2022 Budget vs. 2022 Actual**

<b>INCOME</b>	<b>2022 ACTUAL</b>	<b>2022 BUDGET</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
Pledge, Plate & Other Offerings	\$ 1,203,111	\$ 1,137,700	\$ 65,411	6%
Program & Other Income	11,944	8,400	3,544	42%
Facility Use Income	53,236	69,000	(15,764)	-23%
Transfers from Enduring Gifts & LLC	415,345	415,345	-	0%
Transfers from Special Funds (for matching purposes)	101,141	110,122	(8,981)	-8%
<b>TOTAL OPERATING INCOME</b>	<b>\$ 1,784,777</b>	<b>\$ 1,740,567</b>	<b>\$ 44,210</b>	<b>3%</b>
<b>EXPENSES</b>	<b>2022 ACTUAL</b>	<b>2022 BUDGET</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
Clergy Compensation	\$ 434,146	\$ 425,033	\$ (9,113)	-2%
Lay Compensation	753,485	729,632	(23,853)	-3%
Worship & Music	46,535	52,020	5,485	11%
Outreach & Mission	5,629	15,600	9,971	64%
Hospitality	19,976	25,400	5,424	21%
Christian Formation	4,092	7,350	3,258	44%
Congregational Life	39,739	47,600	7,861	17%
Buildings & Grounds	144,670	128,360	(16,310)	-13%
Administration	155,663	134,622	(21,041)	-16%
Denominational Obligations	183,830	174,368	(9,462)	-5%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,787,765</b>	<b>\$ 1,739,985</b>	<b>\$ (47,780)</b>	<b>-3%</b>
<b>NET OPERATING INCOME</b>	<b>\$ (2,988)</b>	<b>\$ 582</b>	<b>\$ (3,570)</b>	

## Special Funds Reporting 2022

FUND NAME	BALANCE JAN 1, 2022	INCOME	TRANSFER (TO)/FROM OPERATING	TRANSFER (TO)/FROM ENDURING	EXPENSES	BALANCE DEC 31, 2022
Bequests	268,561	855,841		(567,633)	(928)	555,841
Memorials	14,764	10,840				25,604
Administrator's Round Table	1,000					1,000
Liturgy & Worship	6,034	1,000				7,034
Albs and Vestments	4,554				(448)	4,106
Altar Guild	550	4,396			(1,247)	3,699
Docent Ministries	190					190
Deaf Ministry	6,773	100				6,873
Stew Dadmun Memorial Flower Fund	3,438					3,438
Verger Ministry	357	110				467
Latino Ministries	13,294		(10,000)		(516)	2,778
Friends of Cathedral Music	30,094	78,695	(30,100)		(13,602)	65,087
Music - Designated/Restricted	3,625				(200)	3,425
Sesquicentennial Music Fund	21,760				(9,850)	11,910
Organ Scholar(s)	4,981				(500)	4,481
Music Visitation	4,005					4,005
PACEM Fund Distributions	18,755	10,000	(2,805)	14,544	(801)	39,693
Music Endowment Fund Distributions	-		(9,822)	9,822		-
Organ Maintenance & Repair	74		(74)			-
Music Library	2,342					2,342
Clergy Pastoral Needs Fund	5,455	4,885	3,600	20	(7,520)	6,440
Marcussen Funeral/Inumment	4,834				(4,834)	-
North America Deans' Conference Fund	8,623	26,000			(3,609)	31,014
Stephen Ministries	1,292	5,676			(6,968)	-
Sabbatical Fund	973					973
Fulkerson Benevolent (Alms) Fund	4,392	875			(3,147)	2,120
Outreach - General	9,450	2,590	(34,729)	29,682		6,993
Outreach - Showers of Blessings	15,676	5,929			(1,158)	20,447
Outreach - Haiti	487					487
Friends of Military (FOMOS)	4,260					4,260
Fair Trade	1,233	136			(25)	1,344
Simpler Living	43					43
Evangelism (Cathedral for the City)	17,492	27,250	(10,000)		(13,508)	21,234
Integrity	633				(633)	-
Performing and Visual Arts (CCVPA)	2,271					2,271
Children & Family Ministries	4,822	1,557	(3,711)		(494)	2,174
Youth Ministry	1,555					1,555
Cursillo	573				(250)	323
Seminarian Support	2,909	500		381	(333)	3,457
Congregational Development	16,830					16,830
Adult Education	5,720					5,720
Sesq Event/Outreach Center Seed	27,840				(500)	27,340
Women Together	1,752	3,053			(3,226)	1,579
Buildings and Grounds	39,730	300			(29,800)	10,230
Chancel Redesign	241,763	332,122			(549,807)	24,078
GH Offices HVAC Project	12,307	500				12,807
New Building Furniture & Fixtures	127,135				(127,135)	-
Grand Opening Weekend	-	133,643				133,643
Columbarium Sales/Maintenance	76,905	25,000	(15,500)	(5,000)	(2,882)	78,523
<b>TOTAL SPECIAL FUNDS</b>	<b>\$ 1,042,106</b>	<b>\$ 1,530,998</b>	<b>\$ (113,141)</b>	<b>\$ (518,184)</b>	<b>\$ (783,921)</b>	<b>\$ 1,157,858</b>

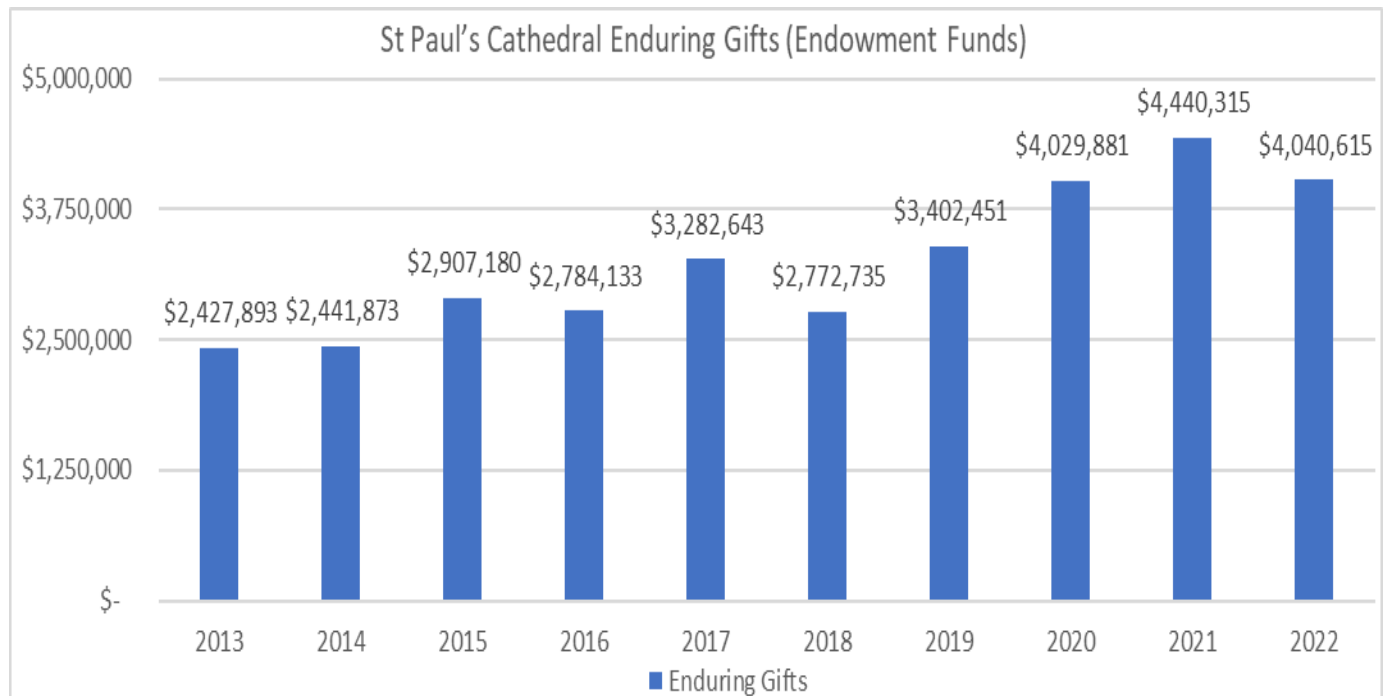
## **St Paul's Cathedral** **Endowment Report Year Ended 12/31/2022**

Committee:

Elizabeth Carey, Chairperson, Dean Penny Bridges, Justin Lewis, Dean's Warden,  
Darien DeLorenzo, People's Warden, Bill Hammond, Ellen Hargus, John-  
Rodolphe Luthi, Marshall Moore, Jim Wright, Roland Tactay

### **Growth of Endowment Funds Over the Last 10 Yrs**

*Annual income from invested funds is a key source of income supporting the Cathedral's ministries—now & into the future.*



**Summary of 2022 Enduring Gifts (Endowment Funds) Activity:**

Beginning Balance 1/1/2022	\$4,440,315	
Contributions	422,633	Bequests & columbarium niche sales
Income (Loss)	-620,428	Loss of market value, net of dividends & interest
Distribution	-157,794	Annual 5% distribution to the Cathedral
Distribution	-27,125	Distribution to Vida Joven
Mgmt Fees	-16,986	
Ending Balance 12/31/2022	\$4,040,615	

Note 1: Balance of endowment funds held by LA Diocese at 12/31/2022 was not available in time for this presentation so 11/30/2022 balance was used.

Note 2: Contributions to the Cathedral Fund during Q1 2022 included undesignated bequests received in 2021 of \$17,633 from the estates of Brad Lovelace and Mary McBride and \$5,000 from 2021 Columbarium niche sales. A contribution to a newly established Cathedral Endowment Fund in Q4 2022 of \$400,000 was from a bequest designated to permanent endowment from the estate of James Langston.

Note 3: Enduring Gifts balance at 12/31/2022 includes Vida Joven Funds of \$399,172.

Note 4: The majority of funds are managed by State Street Global Advisors through Episcopal Church Foundation in a 70%/30% Equity/Fixed Income portfolio in accordance with the Endowment Funds' Investment Policy Statement; funds in existence pre-1977 are held by the LA Diocese and managed by Wilshire Associates.

## **CATHEDRAL MUSIC DEPARTMENT REPORT**

*Martin Green, Canon for Music  
Gabriel Arregui, Assistant Organist  
Nicholas Halbert, Artist in Residence*

2022, while still impacted by Covid and the necessary adjustments required for safe group choral singing, also was a time when we in the Music Department were able to settle into a more standard routine, and return the vast majority of our wonderful choral music to services. Later in 2022, we also were able to return to offering weekly Choral Evensong, one of the pillars of the Anglican choral tradition.

A major highlight of 2022 was the addition of Nicholas Halbert to the music staff in his role as Artist in Residence for the 2022-2023 reason. Nicholas grew up in the boys' choir here at St Paul's and later served as Organ Scholar. He is currently studying at ASU, and is able to be with us many weekends for services. He has also been an instrumental asset in kicking off our new chamber music concert series in the Great Hall and has also helped with the revising of our organ recital series. All this is in addition to his incredible assistance in the re-start of our boy and girl chorister program.

Much work went on behind the scenes for many months, and we are very pleased to have the re-opening of the boy and girl chorister program set for January 2023! We are all so thrilled and excited to be working with the young chorister again, and look forward to announcing when these choirs will return to the rotation of singing services.

In this year again, I want to give special thanks to our wonderful re-gathering task force crew who have all been so thoughtful and caring and insightful in continuing to guide the cathedral through another year of Covid and its continual changes and adaptations. The collective wisdom and compassion from this group is just fantastic!

Much thanks and admiration must be given to our fantastic team that works tirelessly on everything related to the Audio/Visual department. Without this wonderful group of extremely dedicated people, we would not be able to produce consistently high-quality experiences for people on a regular basis, be it a live-streamed service or one of our weekly organ recitals. THANK YOU!

Many thanks go out to everyone involved in the Cathedral's Music Department for their creativity, flexibility, artistry, and patience. As always, I continue to be inspired by, and have so much gratitude for every individual involved with our Music Department.

And, of course, thanks go to YOU – all of our wonderful supporters of the cathedral music department. Whether it be through donation to Friends of Cathedral Music, or one of the many other creative ways that people find to support the music department, thank you to all of you for helping us to do all that we do!

All of us on the music staff look forward to 2023 with much excitement and enthusiasm for more wonderful things to happen in the life of Cathedral Music, and of the cathedral at large.

*Respectfully submitted by Martin Green, Canon for Music / Organist and Choirmaster*

## **LITURGY & WORSHIP REPORTS**

### **CANON LITURGIST**

The Canon for Liturgy is directly responsible for ensuring that our worship services are carried out with reverence, dignity, and in good order. Because of the recent pandemic, these responsibilities fluctuated back-and-forth between in-person with safety protocols to online worship services which require the use of Zoom video communications and YouTube video-sharing platforms, Facebook Live technology, and the expertise of our video production team.

I report directly to the Dean, the Very Rev. Penny Bridges. With the assistance of Cn. Lisa Churchill, Cn. Konnie Dadmun, Lucinda Parsons, David Spencer, Don Mitchell, Mike Thornburgh, and Jonathan Widener, I oversee the ministries and schedules of those who serve the cathedral community as Vergers, Acolytes, Thurifers, Chalice Bearers, Lectors, Clergy, Ushers, Docents, Altar Guild, wedding liturgical team, Daily Office Officiants, labyrinth ministry, and the extended ministry of the altar to support our Diocesan needs. I confer with Cn. Martin Green and Gabriel Arregui to coordinate the music for our worship and prepare the orders of service now used online often with QR scanner by attendees. This past year our cathedral tours with pipe organ demonstrations and labyrinth walks for students and community organizations were modified to meet safe health protocols. I also manage the columbarium, coordinate and ensure pastoral needs are being met, maintain the prayer lists, and serve on the Cathedral Regathering Task Force.

Due to the increased spike in COVID variant cases, the cathedral closed Sunday January 16 and was not opened to public worship until Sunday February 20. Replacing the pews with cathedral chairs has allowed more liturgical flexibility for safely providing settings for services.

The average attendance for the 2022 calendar year for the 8:00 was 48 and 138 for the 10:30. When offered, the 1:00 was 29. There were twenty-two funerals and five weddings in the cathedral. The virtual viewers at streamed and recorded services are accessible on Facebook, YouTube, and our website and viewer numbers are approximate (subject to the duration of live views) based on available data from our web providers. Thanks to Wayne Riehm and the late Jim Langston for compiling the monthly video viewer numbers and to our video production team for operating all aspects of video making and broadcasting for Sunday services, weddings, funerals, and other special services.

I also serve the Bishop and the Diocese by assisting with the planning and preparation of diocesan liturgies such as Ordinations, clergy conference as preacher at Holy Eucharist, and regular diaconal meetings. I'm a member of the diocesan Clergy Enrichment Committee and participated in the December diocesan deacon outreach project "Warm Hands, Warm Feet" for the migrant workers in the Brawley and Yuma area.

I'm grateful for our many ministers who support and help to maintain the full worship life of our community and city and for supporting me in my ministry at the cathedral.

*Respectfully submitted by The Rev. Canon Brooks Mason, Canon for Liturgy and Worship*



## **ACOLYTES & CHALICE BEARERS REPORT**

Acolytes work closely with the Rev. Canon Brooks Mason, Dean Penny Bridges, and other clergy, under the guidance of the Canon Verger Lisa Churchill and the other Vergers, to assist at various liturgical ceremonies held throughout the year. The Rev. Canon Brooks Mason monitors Diocesan lay licensing requirements for our Chalice Bearers.

- At the beginning of 2020, there were approximately 30 Acolytes and Chalice Bearers volunteering their time to serve at our various scheduled liturgies. In 2021, all services were online and there was unfortunately no role for the approximately 16 remaining Acolytes and Chalice Bearers (fortunately all of whom remain in 2022!). On a “regular” Sunday, there would have been 6-10 Acolytes and Chalice Bearers at our Eucharists and Evensong. Our Altar Servers serve on teams, which are scheduled for one Sunday per month. In addition, a number of these Servers make themselves available to assist at weddings, funerals, and other occasional events. In early 2022, we maintained a single acolyte serving with a thurifer and a vergers at the 10:30 service. In March we added another, and then in May we reinstituted the three-person “Brass” team (crucifer plus two acolytes to serve at table and chalice).
- We held a training and refresher workshop in December. Special training sessions for individuals are arranged at other times to provide more frequent training options to those who express an interest in becoming an Acolyte or Chalice Bearer. Aspiring Acolytes have an opportunity to “shadow” other Acolytes, typically during a 10:30 Eucharist. We did gain three new youth acolytes who have expressed desire to continue serving. We continue to develop an on-line training course, designed around manageable subsets of the liturgy, including a Liturgical Dictionary. We hope to return to working on the curriculum in the coming months.
- We collaborated with the Children, Youth, and Family ministry for the Christmas liturgy, and we look forward to expanding this collaboration to explore and invoke opportunities to invite EVERYone to join in altar service.
- Several of our Acolytes and Chalice Bearers have also acted in other capacities to help enhance the St. Paul's liturgical experience, including serving as Thurifers, Choir members, Altar Guild members, Eucharistic Visitors, Lectors, Stephen Ministers, Ushers, and Daily Office Officiants.

- In the coming year, we ardently hope to revive the ministry, to recruit additional servers and hold social gatherings, to provide opportunities for team building, camaraderie, and additional/special training.

*Respectfully submitted by Canon Lisa Churchill, Dean's Verger*

## **ALTAR GUILD REPORT**

The Altar Guild continues to serve at the many services at the cathedral.

This year we had the consecration of the new Lutheran bishop added to our schedule. It was interesting to see the difference in the bringing in of a Lutheran bishop compared to the service we had for Bishop Susan not long ago.

One new sacristan, Scott Strickland, has been added to our group.

We had another major adjustment when the chancel was being remodeled. It was called the Camping Eucharist set up. We always try to add humor to our many adjustments.

Cherie Dean makes the schedules.

Steve Mater is the one that is constantly having to change the worksheets.

Roxanne Perfect-Knight orders the supplies.

Each sacristan is valued for the service they provide to the cathedral community.

*Respectfully submitted with peace and love by Canon Konnie Dadmun, Canon Sacristan*

## **USHERS REPORT**

The Ushers are very dedicated and faithful at St. Paul's Cathedral. They serve as gatekeepers to welcome all who enter our doors and assist with our beautiful liturgy. I feel honored to serve as Head Usher for the past 26 years for the Sunday services, funerals, ordinations, and other special services.

As Covid continued in 2022, we monitored wearing masks and keeping social distance. Each Usher team serves for one Sunday a month, and I am so very thankful for each team's "Usher in Charge." Fortunately, new Ushers are now being recruited to be trained on the job.

I look forward to 2023 to once again serve in this fulfilling ministry and am very grateful to all our wonderful and capable Ushers.

*Respectfully submitted by Lucinda Parsons, Head Usher*

## **VERGER REPORT**

Vergers work and plan closely with the Rev. Canon Brooks Mason, Canon Verger Lisa Churchill, and Dean Penny Bridges to ensure that all ceremonies function smoothly.

- There are seven commissioned, serving Vergers at Saint Paul's: Lisa Churchill, Cherie Dean, Bill Eadie, Almira Fort, Todd Hurrell, Don Mitchell, and Stephanie Pierce. Some serve as "Early Verger" for 8am services, helping to assure the timely setup and table service at that Eucharist. We now have three sub-vergers (vergers-in-training), having come up through the ranks: Stacey Klamann, Jairus Kleinert, and Wanda Porrata. These will be trained and hopefully commissioned in the coming year.
- The Cathedral Vergers are multi-talented and dedicated, with responsibilities including coordination and organization of ascribed duties of all other altar servers. Prior to becoming a Verger, each has served as a Cathedral Altar Server, taking on increasing leadership responsibilities. Therefore, a keen sense of liturgy, attention to detail, ultimate flexibility, and the ability to work well with others are standard qualifications of our Vergers.
- Throughout the year, Vergers typically serve not only at regularly scheduled rites and ceremonies, but also at evensong, weddings, funerals, special services (such as baptisms, ordinations, and special feasts), and altar server training sessions. Vergers lead the other servers through rehearsals prior to the 10:30 Eucharist as well as other more complicated special Rites. Periodically, the Vergers are contacted by other parishes for input/participation and guidance on particular liturgical needs and procedures, such as the annual Diocesan Convention or ordinations.
- In the coming year, we will conduct more training sessions for all Vergers and servers, continue to formulate an online training course for altar servers, attend an Altar Guild "Boot Camp" for Vergers, recruit new Vergers, and work with other parishes in the diocese as requested.

*Respectfully submitted by Canon Lisa Churchill, Dean's Verger*

## **LECTOR MINISTRY REPORT**

Overall – This year Lector Ministry has for the most part returned to pre-pandemic operations, with most of the services being held in person. We had 38 lector ministers by the end of 2022, down 3 from a year ago, with a very consistent team of Lector Ministers. Our ministry has become more diverse, inclusive, and reflective of our congregation over the past few years. There are now 16 women and 22 men. We even had a child read for one of our services and several invited guests. Over the past 12 months we have filled approximately 233 Lector assignments.

Scheduling - We have been using the Ministry Scheduling Program (MSP) for four years with few problems. Average ministry times read per lector minister for the year was up from last year from 5 to 6 with a low of 3 and a high of 15. The disparity between readers had much to do with Lector Ministers concurrently serving in other ministries.

Recruiting – Recruitment was relatively flat this year with 1 newly added Lector Minister.

Leadership – This was my third and last year as Lector Coordinator. I have completed my three-year tenure and have turned over the coordinator position to Mark Lester, effective January 1, 2023. It has been an absolute pleasure serving as the Lector Minister Coordinator and I have enjoyed working with everyone and serving the Lord in this way. I truly look forward to continuing to be a regular reader and look forward to Mark's leadership in his new role!

*Respectfully submitted by David Spencer, Lector Coordinator*

## **DAILY OFFICE OFFICIANT REPORT**

The Daily Office, or Morning and Evening Prayer, is the pulse and rhythmic heartbeat of the Church's daily praise of God. Marking the hours of each day with set prayer is a practice that originated in ancient times. As early as A.D. 60, the church encouraged morning and evening prayer and, by the fourth century, many churches held public services where regular attendance was expected. The retention and celebration of corporate daily prayer has been one of the hallmarks of Anglicanism. This practice was carried over from the monastic community into the *Book of Common Prayer* (BCP) in the Daily Office of Morning and Evening Prayer.

Morning and Evening Prayer is helpful for those who prefer a structured option to their rule of life. Throughout 2022, 8:00 Morning Prayer was offered Monday through Saturday and 5:00 Evening Prayer Monday through Friday on Zoom. Because of the continuation of coronavirus variants, this venue will continue until further notice.

The Officiant (the person who leads the Office) may choose to use Rite One (BCP 37) or Rite Two (BCP 75).

The shape of the Office has a threefold emphasis of "Invitatory and Psalter" (praise of God), "The Lessons" (hearing the word of God), and "The Prayers" (responding to and addressing God). The Psalms are central, readings are less important.

The readings at the Office are serial; therefore, the Office readings are uninterrupted except by Major Feasts and Saints Days in the Office Lectionary, and Holy Week changes.

During the Daily Office here at St Paul's, our cycle of prayer includes the world-wide church, our companion cathedrals, our diocese, the military, Anglican Religious Orders, and for each individual in our cathedral community who has requested prayer.

Thanks to our regularly scheduled Daily Office Officiants during 2022: the Very Rev. Penny Bridges, Rev. Richard Hogue, Jr., Rev. Cn. Brooks Mason, Lucinda Parsons, Frank Borik, Tonya Chavis, Salvador Arce-Guerra, Ellen Hargus, and substitutes Cn. Konnie Dadmun, Joanna Airhart, Cherie Dean, Virginia Howlett, Stacey Klamann, and Diane Lopez-Hughes.

The average attendance recorded for virtual Morning Prayer is 9. The average attendance recorded for Evening Prayer is 3.

*Respectfully submitted by The Rev. Canon Brooks Mason*



## **PASTORAL CARE**

Our nine-member Pastoral Care Team consists of clergy and laity who meet once a month on Zoom to review and discuss the status of those in our cathedral family who are grieving, who need pastoral care, anointing, referrals, and support. Since the pandemic, our ways of administering Pastoral Offices have included in-person, virtual, and by phone.

Pastoral Care ministry includes several areas:

- The clergy emergency pastoral phone
- Eucharistic Ministers and Cathedral Visitors (EMs and CVs)
- Card ministry of volunteers who write and mail notecards to those confined indoors
- Friends of Military Outreach and Support (FOMOS) liaison, Wanda Porrata, follows up with our active and retired military
- Clergy discretionary / Pastoral Needs Account - is an important financial resource for pastoral needs and outreach assistance
- Caring Connections - our newly established ministry which focuses on those who live alone; leaders coordinate a buddy system where people regularly check on one another and report back if follow-up is needed
- Tracking those parishioners over 90 years of age

The Stephen Ministry program is also associated with Pastoral Care as it is important to evaluate and assess how to best respond to each person's situation and care. Pastoral care requests are still being received from the former Circle of Love ministry necessitated by the pandemic.

Beginning in May, when we were able to have in-person visits, there were 39 EM visits to 47 people logged in 2022. We have 6 EMs with a regular rota of 8 persons to receive Holy Communion as needed. Our visitees are either living in a facility or confined to their homes with a caregiver, as well as persons who are temporarily incapacitated. We currently have no CV visits.

Requirements: To successfully complete all required modules of the "Safeguarding God's People" online training as per our Diocesan Policy and attend a cathedral Eucharistic Minister practicum when offered. Safeguarding God's People training is required by the Episcopal Church every five years.

All of these statistics are offered with many thanks for the hard work and dedication of all the clergy and laity ministering in these programs.

*Respectfully submitted by The Rev. Canon Brooks Mason*

## **CATHEDRAL ARTS and CULTURE COMMITTEE REPORT**

2022 was a year of physical change for St. Paul's exterior and interior. These structural changes cut into the committee's exhibition program, but it gave the group a few new focuses.

1. Readers Theater: under the leadership/directorship of Bill Eadie continued to grow and expand its monthly performances via Zoom! Cast membership and audience grew, thus a plus for the program and creative sharing.
2. The removal of the pews and the change to chairs, brought forth a new creative design project. The pews had a built-in kneeling bench, but the chairs did not and thus "Kneelers" would be needed to replace the lost ones for individuals who would still prefer to kneel. A group from the Cathedral began meeting and planning to create/replacements. It was narrowed down to creating designs using "Cross-stitching" techniques that would be attached to a pillow that was the same height, and would be made of a material to support the weight of humankind. Goal was set for the amount needed and the following:
  - -Budget
  - -Material, equipment needed
  - -Theme or Themes as needed
  - -Work levels of participants
  - -Process for attaching tops to kneelers, contact & contract this tailoring process
  - -project is underway with 10 finished
  - -goal is 40 kneelers, the group is open to more needlepointers.
3. During the "Good News Festival," we did an exhibition at the Cathedral: "Kuumba, A Gathering of Creators!" This exhibition was presented in creative focus for the viewer:
  - a. St. Paul's Cathedral – development, focuses, members
  - b. Children's Playground – Harriet Tubman & North Star
  - c. Artists of St. Paul's, Community, Regional & Collectors

Goal was to exhibit the creative work of Cathedral & Community members to our guests and to Presiding Bishop Michael Curry who was the main speaker at the Good News Festival. It also served to close the long-time working

relationship with “Uncle Bob” Oslie and all the past exhibitions. His spirit will always be part of the work this committee creates and completes. We close 2022 with plans for a new season but true to our mission statement and goals. The focus for Cultural, Performing & Visual Arts is to continue to build a closer relationship and collaboration between St. Paul's, the local Arts Community, and Arts education.

*Respectfully submitted by Ric Todd, Chairperson*

## **STEPHEN MINISTRY REPORT**

Stephen Ministry is designed to assist someone in crisis (Care Receiver) by walking with that person and God through the difficult time with them. A Stephen Minister typically spends an hour a week with a Care Receiver for a number of weeks. We continued to function well this year, in spite of the pandemic and variants. Switching between telephone conversations and person-to-person contact did not hamper our ministry.

Similarly, our monthly continuing education program was both in-person and virtual. Topics included Aging, Living Healthily and Gracefully in a Time of Uncertainty, Living with Cancer, Spirituality Through Art, Mediation and Reconciliation, Suicide, and several relevant modules from the Stephen Ministry Training Manuals.

We continue to pay special attention to self-care during the fluctuation in the pandemic data case numbers.

The annual Stephen Ministry retreat *Exploring Spiritual Paths and the Landscape of Prayer* was attended by 15 Stephen Ministers and candidates August 26 – 28 at Mission San Luis Rey, Oceanside, and was led by the Rev. Dr. Daniel Prechtel, Assisting Priest (ret.) and Spiritual Director, All Souls Episcopal Parish, Berkeley, CA.

There are 10 Stephen Ministers and 4 Stephen Leaders. The Leaders are the Very Rev. Penny Bridges, the Rev. Cn. Brooks Mason, Roxanne Perfect-Knight, and Terry Kelly. We are currently training 5 new Stephen Ministers to be commissioned this spring.

*Respectfully submitted by Terry Kelly, Chair*

## **PRAYER LIST REPORT**

Prayer requests are directed to Judy MacDonald, Receptionist and Registrar. Once submitted, prayer requests will be on the Sunday list for two weeks, and on the chapel daily prayer list (which includes long term requests) for one month and can be renewed after that.

We receive requests to be on the prayer list practically daily so accurate maintenance of the list is required as well. You can reach out to Judy for prayer requests: [macdonaldj@stpaulcathedral.org](mailto:macdonaldj@stpaulcathedral.org)

*Respectfully submitted by Judy MacDonald, Registrar & Receptionist*

## **BRODERERS & NEEDLEPOINTERS**

Great progress on our new kneelers and their needlepoint covers! We have completed 10 out of 40 kneelers and have at least another half dozen in progress. Some of us gather monthly (first Wednesday of the month, 1-3pm) and stitch together, discuss designs, help each other, and laugh. Some of us are experienced needlepointers and some novices. If you are interested, please contact Julia Gorman or Rosie Bird.

*Respectfully submitted by Julia Gorman and Rosie Bird, Co-Chairs*

## **COLUMBARIUM COMMITTEE REPORT**

There are two columbaria inside St Paul's Cathedral: the West Columbarium under the rose window on the west wall of the nave and the South Columbarium under the Lord's Prayer window in the south transept.

The West Columbarium was built by Eickhof Columbaria in 2004 and contains 140 niches. The construction was made possible by donor Margaret Cargill and dedicated to the memory of Sr. Ada Constance of the Community of St. Mary which is the oldest (founded in 1865 in NYC) indigenous religious order for women in the Episcopal Church. It was designed by Voorhees Liturgical Design and was dedicated within the context of the 10:30 Holy Eucharist in September 2004 by the Rt. Rev. Gethin Hughes. All but 4 of the 140 niches have been sold.

The South Columbarium was built by Eickhof Columbaria and installed in 2019 and dedicated and blessed by the Rt. Rev. Dr. Susan Brown Snook following the Legacy Evensong on All Saints' Sunday, November 3<sup>rd</sup>. There are 84 niches for cinerary urns and 60 memorial plaques for inscriptions only. 78 niches and 57 plaques remain available in the South Columbarium.

Niche and plaque engravings are by appointment as needed at Honor Life in Vista.

The Columbaria Committee reviews the status of niche and plaque sales, maintenance, and financial account activities and investments presented by the Cathedral Treasurer. The Committee oversees the reconciliations of columbaria purchases and payments and the Agreement and Rules forms periodically for both columbaria. The Committee maintains appropriate communications with the Dean, Chapter, and outreach/advertising associates.

The Committee consists of: the Administrator & Dean's clerical designee, the Cathedral Administrator, the Cathedral Treasurer, a Chapter representative, and three representatives from the Cathedral congregation. The committee is in the process of filling 2 positions vacated in 2022.

*Respectfully submitted by The Rev. Canon Brooks Mason*



## **CONGREGATIONAL LIFE REPORTS**

### **CONGREGATIONAL LIFE REPORT**

I will try to keep this report brief, but I want to be sure to mention some things that may not fit directly into this report but that bear some weight on all else that follows.

First, I am so glad to say that the Feasibility Study for the possibility of capital improvements revealed capacity and willingness to see aspects of the Master Plan move forward. This was a huge undertaking that started in earnest in late April of 2022. Rockette Ewell, Justin Lewis, Darien DeLorenzo, Dean Penny, and I got the ball rolling with those who would become the steering committee campaign study committee by interviewing and selecting consultants in March. We picked Netzel Grigsby Associates (NGA) because they seemed to “get” us at St. Paul’s and deeply listened to what and how we wanted this campaign to be conducted.

The results were promising, and you’ll hear more about what will come of it as we get further into 2023. This was a big undertaking, especially for me as someone who hadn’t been here a year until chapter received the full report in November. I hope the joy with which I approached this task was received in the spirit it was completed in, an earnest desire to know the congregation better and to see what our common future may hold as it comes to making our building reflect the impact we hope to have as the cathedral for the city.

Special thanks to the study committee members who made sure this process got completed in a deliberate, orderly, and joyful fashion: Rockette Ewell (Chair), Tonya Chavis, Darien DeLorenzo, Justin Lewis, Pat Kreder, Maureen McNulty, Dr. Russell Okihara, Dr. Don Pellioni, the Reverend Thomas Wilson, Canon Konnie Dadmun, and last but certainly not least the Very Reverend Penny Bridges. Special thanks to all who participated in the interview process for the feasibility study as well, a total of 43 individuals: Rev. Susan Astarita, Chris Atwood and Yvonne Psaila, Jerry Coughlan, the Rev. Canon Dorothy Curry, Canon Konnie Dadmun, Rockette Ewell, Kimberly Fernandez, Ellen Hargus, Michael Hopkins (CEO, Jewish Family Services), Steph Johnson (Creative Director, Voices of Our City Choir), James Jones, the Rev. Canon Michael Kaehr, Jairus Kleinert, Pat Kreder, Justin Lewis, the Rev. Canon Richard and Carolyn Lief, Joseph Luna, the Rt. Rev. Jim and Terri Mathes, Ellen and Hal Meier, Betsey and Craig Monsell, Judy Moore, Dr Russell Okihara, Dr Barbara Parry, Mark Patzman, John and Paula Peeling, Don Pellioni, Donna Perdue and Calvin Johnson, Stephanie Pierce, Sir

Andrew Rank, Blair Shamel, Dr Penelope Smith, Dr Bart Smoot, the Rt. Rev. Susan Brown Snook, Grace Valencia, Anne Walter, and Becky Yokoyama.

Second, Kathleen's work to open the new administrative building presented the opportunity to do some fundraising. We decided that we would create a fund dedicated to furnishing the new building in honor of Bob and Melinda Oslie and dedicated the Guild Room in their honor. Through great generosity of matching givers, we had \$100,000 raised prior to the events of the Grand Opening Week Extravaganza, and then those present gave another \$35,000 in honor of Bob and getting our new space "up to snuff." Thank you to all who participated in the events of that week and through generosity in all its forms!

Third, I'm so grateful that our partnership with Voices of Our City continues to grow meaningfully. When challenges do arise, we act as two institutions who share values and goals even if we get to them by very different avenues, yet we work so well together. Having them be a big part of our daily life on campus has been wonderful to see. Couple this with the events they've held here, and the programming they bring to campus, and this is a match made on earth that gets heard in heaven, and I couldn't be happier about it. Their good deeds done on our campus, combined with the longstanding hospitality of Showers of Blessings, position us well to continue being a place where people of all walks of life can come and be joyful together. Combine all of this with our Guild Room becoming the public space for the Regional Task Force on Homelessness to do public interfacing, and we are furthering the cause of Christ through compassionate conversation as a community convener.

As to usual responsibilities, I'll follow Dean Penny's lead and give a list of what my regular activities were and are here:

- Morning Prayer Tuesday, Wednesday, Thursday
- Weekly staff meeting
- Weekly meeting with Penny
- Weekly meeting with the A/V team
- Weekly meeting with Wayne (communication coordinator) and Susan Jester (evangelism, incorporation, and external communication)

- Weekly meetings and coordination with Netzel Grigsby Associates (NGA) from May through October
- Proofread regular communications
- Regathering task force, schedule varied
- Monthly executive staff meeting
- Monthly pastoral care meeting
- Monthly cathedral clergy meeting, active and retired
- Monthly general meeting with ministry leaders
- Monthly finance committee meeting
- Monthly stewardship committee meeting
- Sacred Ground steering committee, schedule varied
- Peace & Justice committee, schedule varied
- Twice monthly Young Adult Bible Study (reduced to once/month during feasibility study)
- Monthly diocesan Commission on Ministry meeting (term ended in November of '22)
- Monthly meeting with Bishop Susan and cochair Terry Kelly for Commission on Ministry (term ended in November of '22)
- Monthly San Diego Organizing Project clergy meetings
- Regular communication with Sound Image, our AV maintenance contractor
- Regular participation in liturgies
- Regular participation in pastoral care

I will add the following this year:

- Weekly meetings with the NGA team as a get into the major gifts campaign (started 1/11/23)
- Return to twice monthly Young Adult Bible Study
- At least once a month join the Millennial and Gen Z group

- Participate in Showers of Blessings on a quarterly basis
- Attend General Convention deputation events as an alternate deputy for the diocese (schedule not known at time of writing)

## **A/V & Livestreaming**

I've received word as of this writing that Sound Image, who is our AV maintenance contractor, has received the bulk of the big ticket items for our AV upgrade to the nave. While there is a lot of coordinating to ensure this is done with minimal interruption to our usual broadcasting, I'm grateful the "end of the tunnel is in sight."

The Sunday Forum's move from the Great Hall to the Guild Room has been a blessing for our AV capabilities, as that room makes prep a lot easier for the team, professional and volunteer.

## **Communications**

Filed separately by Wayne Riehm.

## **Formation**

I thoroughly enjoyed the "What is an Episcopalian?" and "What is a Christian?" discussions this year. The natural beginning of the Millennial and Gen Z ministry—due to the leadership of Antonia Franco and Sterling Winchester with coordination with our Family Minister, Maya, has proved a great boon. I look forward to joining with them once a month throughout the year.

As stated above in the AV report, the move to the Guild Room for Forums has been a blessing.

Stacey Klamman, chair of the Adult Formation committee, has also filed a separate report.

## **Stewardship**

I want to thank everyone who makes St. Paul's a priority in their lives through their generosity to the cathedral. Coordinating with the Finance Committee, Stewardship worked toward a \$900,000 pledge goal for 2023 with the theme of "Ready to Serve, Ready to Grow," with the growth focusing on how to expand

our spiritual caretaking capacity of our neighborhood, city, and region. The goal was met in December, and now exceeds \$952,000 with 244 pledges.

Current total: \$952,012.84

Total pledges: 244

New Pledges: 31

New pledges total: just over \$42,000

Renewed pledges: 213

Renewed pledges total: \$909,000 (2022: \$839,000: increase of \$70,000!)

Congratulations to everyone who helped to make this happen! It should be noted that the total pledging number is down 32 pledges from 2022 (276). There are several reasons for this, people have moved or have passed away, a total of 56 families/individuals who pledged last year haven't yet made a similar commitment for 2023. However, a positive development in this is the number of new pledgers to St. Paul's who've helped buoy our pledge campaign, adding 31 new pledges totaling over \$42,000. Those who pledged last year and this year (213 families/individuals) gave \$70,000 more than last year (\$839k in 2022, \$909k in 2023). Jairus Kleinert (chair), Justin Lewis, Darien DeLorenzo, Chris Atwood, and Wanda Porrata deserve enormous credit for their time, creativity, and willingness to help others with a somewhat difficult topic. Special thanks to Maureen McNulty for helping with follow-up phone calls for the pledge campaign as well.

Beyond the results, Stewardship was interested in having a more holistic approach to our ministry, keeping in mind that true stewardship is not only about a pledge campaign, but the overall stewardship of a congregation. I was most impressed with how this committee went about its work, hosting a movie night with Family Ministries to spur care for each other by watching Disney's *Encanto*. It was an absolute blast. Thank you to Maya for helping make it the fun family event that it was!

And, though it was part of the pledge campaign, I look forward to building on events like "Ready, Serve, Grow!" which was a stirring evening of lively music and brief testimonials from parishioners and friends of the cathedral (e.g. Voices of Our City Choir). While lightly attended, Stewardship believes that events like that can be revisited.

## **Welcome & Incorporation**

Filed separately by Susan Jester.

*Respectfully submitted by The Rev. Richard Hogue, Associate for  
Congregational Life & Development*

## **WOMEN TOGETHER REPORT**

*Women Together at St. Paul's* is a monthly lecture series open to all women with the theme of *Being a Christian Woman in a Diverse World*. We invite esteemed professors, authors, and clergy to speak on a wide range of topics. Through insights from the speakers, and fellowship with each other, we hope to deepen our faith and inspire our spiritual journeys

Pre-pandemic, Women Together events consisted of a program, catered dinner, and fellowship.

In calendar year 2021, we held seven meetings. Average attendance was 40.

February and March were on-line only, reaching 89 women.

April and May were hybrid, reaching 68 women.

Starting in October 2022, we were back to fully in-person, with a total of 120 women.

Grand Total for 2022- 277 attendees.

In 2022, our event topics were:

Journeying Together Across Cultures, With Humility, Respect and Joy presented by the Rev Laurel Mathewson, Ruth Japtok & Katherine Bohm; Reality, Forgiveness and Hope in the Era of Climate Change with Erika Morgan; Seeking the Sacred and the Self Through Torah Study with Rabbi Lenore Bohm; Seeing God Anew with the Rev. Canon Allisyn Thomas; Reclaiming Women of the Bible with the Rev. Carol Blessing; Integrating Self-Care into a Life of Service with Steph Johnso; and Behind the Headlines, Women Tell a Different Story with Rabbi Devorah Marcus.

For more information, visit [www.stpaulcathedral.org/women-together](http://www.stpaulcathedral.org/women-together) .

*Respectfully submitted by Kimberly Hall Fernandez, Chair*

## **STEWARDSHIP COMMITTEE REPORT**

Members: Jairus Kleinert (Chair), Richard Hogue (Clergy), Christopher Atwood, Darien DeLorenzo (People's Warden), Justin Lewis (Dean's Warden), Wanda Porrata

The role of the Stewardship Commission is to lead the parish in worship in the form of caring for and sharing the resources that God has entrusted to us.

The Stewardship Commission seeks to cultivate an appreciation for gratitude, generosity, and sharing one's gifts as spiritual disciplines that are relevant to all areas of one's life. In August, in collaboration with the Family Ministry, we sponsored a viewing of Encanto. This movie tells the story of the Madrigal family as each member's special gifts are discovered and celebrated. The movie inspired a discussion about how God bestows each of us with unique gifts that are meant to be shared to bless others and enable the ministry of the church.

The Stewardship Commission also organized the Cathedral's annual pledge campaign. Early in the year, we conducted surveys of ministry leaders and the congregation to develop a better understanding of engagement with the annual pledge campaign and factors motivating parishioners' giving to the cathedral. The results of the surveys were shared with the Chapter.

This year's pledge campaign was focused on the theme *Ready to Serve, Ready to Grow*. The theme reminded us of the cathedral's history of service, inspired us to look to the future for how God may be calling us to change and expand our ministry, and challenged us to give as one way to put our vision into action. The campaign included seven stewardship witnesses who spoke in the Sunday services about their reasons for giving and an event featuring the *Voices of Our City Choir* highlighting new ministry collaborations that are supported by our congregation's generosity. The campaign raised over \$952,000, exceeding the goal of \$900,000. The committee is very grateful to all who contributed to the success of this year's campaign.

*Respectfully submitted by Jairus Kleinert, Chair*



# EVANGELISM AND COMMUNICATIONS REPORTS

## COMMUNICATIONS REPORT

### Virtual Engagement

Some of the tasks performed by a video production volunteer were absorbed by the communications coordinator. Tasks include archiving videos onto YouTube and Vimeo, and tracking virtual engagement metrics. Below is the yearly total of views for our regular services as well as attendance for Morning and Evening Prayer (both via Zoom).

Service: 2022 Yearly Totals:

10:30 am Views	9130
5 pm Views	3108
Organ Recital Views	3990
MP Attendees	2748
EP Attendees	783

### Facebook Ad Campaigns

Ad campaigns were run for special or highlighted services and events throughout the year. For the year of 2022 we had **17 campaigns**. We spent a total of **\$1,663**. Our ads **reached 78,361 people**. Of those people, **8,795 people clicked** on our ads. Resulting in an average **cost per click of \$0.19**. The Communications Coordinator wrote copy, curated images, selected demographics to target, created landing pages and set budget for all ads.

In addition to the above, the communications coordinator:

- Continued to update the website as news and information changed
- Crafted the weekly email
- Managed Zoom Meetings
- Updated the descriptions on the website calendar for each event
- Designed printed banners
- Completed other design projects

*Respectfully submitted by Wayne Riehm, Communications Coordinator*

**EVANGELISM/INCORPORATION**  
**&**  
**MEDIA & PUBLIC RELATIONS**  
**&**  
**GREETER MINISTRY REPORT**

*MEDIA RELATIONS/PR*

- Media Coverage, TV and Print press of 8 events (Ashes to Go, Pride, Light the Cathedral, Blessing of the Animals, The Gun Vigil, St. Georges Day, Easter, etc.) Live shots and coverage and Radio Interviews
- Attended 10 community meetings represented SPC (Metro CDC, Hillcrest Business Assoc, SDOP, San Diego Regional Task Force on Homelessness, Assemblymember Ward Roundtable
- Arranged for several local paper and UT articles on the 525 building opening and construction
- Arranged for public officials to attend various events.
- Arranged for the LGBTQ Law Enforcement Summit to be held at SPC
- Arranged for Dean Penny to provide invocation at public meetings.
- Created press and media communications for the Grand Opening of the 525 Olive event.
- Arranged for 6 PRIDE volunteer and safety meetings to take place at SPC
- Space rental for Celestial Nights, Creative Arts Project, Leyh/McClain Wedding,
- Provided press consult with Voices of Our City press releases re: St. Paul's partnership.
- Meeting with Women's Club president to pitch space use
- Wrote 2 Diocese newsletter articles on Evangelism.
- Attended weekly staff meetings and weekly Communications meetings.
- Attended Diocese Communications meetings.
- Spoke at Club Q Vigil on behalf of SPC
- Gave the invocation at a street naming on behalf of SPC
- Attended SD Interfaith Coalition luncheon with Dean Penny.
- Provided input and support to our Communications team weekly planning on marketing and advertising our special events and services.

## GREETERS AND INCORPORATION

- Organized and staffed Greeter table weekly Sunday services, 8 greeters recruited.
- Tracked 126 newcomers on the Pathways app in Realm through the 6 step program, writing emails, making phone calls and handwritten notes to follow up and maintain contact.
- Organized 2 Newcomer brunches, for approx. 60 people, 18 enrolled in the Inquiry classes and approx. same number or more became members in 2022.

## EVANGELISM

- Completed Licensed Lay Minister of Evangelism Courses and was certified a Licensed Lay Minister of the Episcopal Diocese by Bishop Susan Brown Snook in November 2021.
- Organized with Jen Jow a workshop on Episcopal Evangelism for the purpose of creating an E-Team to walk the neighborhood and meet the neighbors. 15 Attendees on the team.
- Completed 8 neighborhood walks and distributed 1000 SPC door hangers advertising our services and special events.
- Joined the Diocese Evangelism Task Force and attended monthly meeting.
- Co- Chaired the Good News Festival, a 2.5-year commitment of organizing and planning the Good News Festival 2022. With TEC (The Episcopal Church) and the EDSD staff.
- Made 3 Evangelism presentations to Chapter.
- Attended the TEC Evangelism workshop with Jerusalem Greer and the Evangelism staff of TEC pre- Good News Festival.
- Provided 2 Walk Thrus of the event pre-GNF with TEC
- Over 50 meetings with Jason Evans, and the GNF Planning committee, and Martin Hall my co-chair and 100's of hours in the planning process. Over 1500 attended the 2 day event.
- Numerous communications meetings with Chris Tumilty and the diocesan staff for the GNF.
- Received the Bishop's Good News Award in Nov 2022 for the Evangelism work and planning of the GNF.
- Organized SPC St. Patrick's Day hospitality during the St. Patrick's parade reaching 100's.
- Provided support and organizational input and volunteer contact to Craig Monsell for Ashes to Go, which reached over 500 people receiving ashes and many prayer requests.

- Organized and planned with Bob Leyh of SD Pride the Light Up The Cathedral Interfaith Service attended by over 500 in July.
- Organized the PRIDE events at SPC, which included organizing the parade participants, creating materials to hand out, facilitating the bishop's participation, acquiring the Trolley, planning the post parade picnic, ordering new banners, and outreach throughout the week to the LGBTQ Community leaders to raise the visibility of SPC and the Episcopal church.
- Organized and planned the program for Light Up including weekly meeting and monthly meetings with SD Pride and the keynote speaker, the awardees, and the clergy and musical performers.
- Provided support to 1 of 3 Summer Socials and officiated at 8 Courtyard services.

The Official Evangelism Ministry was launched in March of 2022 which included a strategic plan for neighborhood walks, rebooting community events and the media, social media and press campaigns. We accomplished quite a lot in terms of reaching out beyond the four walls to take the Good News to our neighbors and community. Thousands of people have seen our stand for social justice, the LGBTQ community, the homeless and our love of our neighbors and city of San Diego on TV, in the news, on the radio, at their door, in their local newspaper and in their community groups and organizations, as we have been very aggressive in our first year Evangelism Ministry. We see the attendance numbers are slowly coming back to pre-Covid levels and are encouraged by new faces each Sunday. We hope to continue and increase our efforts in 2023, the diocesan Year of Service, and look forward to new opportunities to Love Christ, Serve Others, and Welcome All.

*Respectfully submitted by Susan Jester, Evangelism & Incorporation Coordinator,  
Media and Public Relations Coordinator*

## **CARING CONNECTIONS MINISTRY**

In October of 2021 our Dean shared the dream of creating a system to care for our parishioners who live in single-adult households. We have had more than one parishioner die alone in their home without anyone knowing.

In the summer of 2022, the Caring Connection Ministry launched with 7 pairs of buddies from the parish. Each pair of buddies committed to establishing regular weekly contact with one another using e-mail, telephone, and texts. Some of the participants find great value in having regular weekly contact with another person.

Other components of the ministry are envisioned to include establishing a place in the Cathedral offices to keep spare keys, essential legal documents, and contact information. These components have not yet been implemented and will require further development.

The Caring Connection Ministry is currently on hiatus due to the need for a ministry leader. If you are passionate about pastoral care and want to invest some time and organizational skill, this may be a ministry for you. Contact the Dean if you are interested!

*Respectfully submitted by Jim Wright, Current Coordinator*

## **AUDIO/VIDEO MINISTRY REPORT**

*If it weren't for Philo T. Farnsworth, inventor of television, we'd still be eating frozen radio dinners."* **Johnny Carson**

CHANCEL: 2022 was a year of construction, disruption and change. The Chancel remodeling project temporarily foreshortened the service and altar area well into the nave but had no adverse effect on the AV parameters and our ability to live-stream the services. Once the Chancel was fully opened, new lighting was installed. Unfortunately, the original lighting plot was cut back severely due to budget constraints and is still in need of more lighting equipment and better coverage. Hopefully this will be addressed in the coming year.

GUILD ROOM: The new Guild Room in the 525 Olive office complex received a new AV conferencing and broadcast system. This system is still a work in progress. The new Guild Room is now the site of the 9:00AM Sunday Forums

STREAMING: At the suggestion of Paul Young, we changed our streaming vendor from [mystreamlive.com](http://mystreamlive.com) to YouTube.com. Problems with the interface and permissions between [mystreamlive](http://mystreamlive.com), the SPC website, Facebook, YouTube and Vimeo created weekly interruptions, dropouts and unwarranted copyright deletions. This prompted the Video Production Team to change our streaming protocols to the St. Paul's YouTube channel exclusively. This has been a successful transition. Not only does consolidating the broadcast protocols simplify our streaming process, but it saves the Cathedral money.

AV UPGRADE: Decisions were finalized regarding the equipment and systems needed to upgrade the Audio and Video systems in the cathedral. This includes the Nave, Chapel, Queen's Courtyard, the Great Hall, and, as mentioned, the Chancel and the Guild Room.

–The new video system will be a Black Magic system, replacing the NewTek Tricaster we currently use. The new video system will expand the camera positions and capabilities plus have more efficient switching and versatile graphics creation.

–The new audio system will be controlled by an improved Allen & Heath mixing board, with expanded inputs and capabilities. New speakers will be installed in the Chapel and the Queen's Courtyard

PEOPLE: We've lost our friend and mentor, Jim Langston. He was the creative pioneer and primary moving force behind the development of audio and video at St. Paul's. For many years Jim was the only operator, editor, streaming scheduler, audio tech, archivist, DVD producer and web master of SPC. Over

time, he helped many of us to develop our skills with the system and in his later years handed off these jobs to a new crew of volunteers. We miss him and owe him a great deal.

Throughout the year we've expanded our team of video operators to include Jim Wright, Marshall Moore, Bob Knight and Paul Young. Our Nave audio iPad operators are Bill Eadie, Craig Monsell, Bob Knight, Jim Wright, Marshall Moore, Bo Anacta, and Tom Merrick. Also available for audio backup are Brooks Mason and Richard Hogue. Scheduling, editing and YouTube channel monitoring is done by Wayne Riehm, Paul Young and Mike Thornburgh.

*Respectfully submitted by Mike Thornburgh, Ministry Leader*

## **OUTREACH REPORTS**

### **OUTREACH + MISSION REPORT**

*"Everybody can be great...because anybody can serve. You don't have to have a college degree to serve. You don't have to make your subject and verb agree to serve You only need a heart full of grace. A soul generated by love!*

*-- Martin Luther King*

The Outreach Committee compromises several ministry leaders who meet virtually on Zoom from 4:30pm -6:00pm on the third Tuesday of the month from September – November and January -May (December, June, July, August no meetings due to busy vacation months).

The goal of the meeting is to share ideas, discuss successes and concerns, brainstorm, collaborate with each other, and provide information on upcoming events and where we can build new partnerships.

Partnering with other organizations with like focus has increased our ability to serve more people and have a greater effect and impact instead of doing it alone.

The ministry leaders have continued to reach out to parishes within the diocese, other neighboring churches, and organizations to maintain and create new partnerships. The Outreach committee members feel it is important to keep in touch with our external ministry partners and offer our assistance in helping them serve those in need when appropriate (i.e.: provide hygiene supplies, masks, non-perishable foods).

We continue to focus on expanding our reach within our St Paul's community during the weekly coffee hour. We utilize the weekly e-blast to keep the congregation in the loop of upcoming events and to foster more internal relationships.

We strive to make outreach as accessible as possible to all Cathedral members, while still ensuring that out in the world we continue to share the good news of God, provide space for grace, and maintain ethical standards in all we do.



The annual Outreach budget consists largely of dollars to be donated to organizations that are within the Episcopal family and external organizations that share the same focus as those we serve.

List of local beneficiary organizations in the community and the program or area supported:

- Episcopal Community Services (ECS) Uptown Safe Haven: \$25 Walmart Christmas gift cards and chocolates for their residents (they don't have any other gifts and look forward to this every year).
- Episcopal Relief & Development (ERD): One Thousand Days of Love - Early Childhood Development, 3-year fundraiser for Zambia.
- Global Immersion Project: Resource to help train people of faith to engage our divided world in restorative ways. Utilizing Immersion trips to Tijuana. Peacemaking training seminars.
- San Diego Pride Youth Transgender Group: Young Leadership Training.
- Showers of Blessings: Hygiene Kits.
- Camp Stevens – Program will be determined by them.
- Episcopal Refugee Network: After school tutoring program for refugees learning English.
- Fisher House (Navy Program) Non-Perishable Food and Paper Products.
- Wine to Water Fundraiser for Humanity Showers: Providing funds for our partner Voices of Our City Choir to provide showers to our local homeless population in Balboa Park.
- Downtown Fellowship of Churches donation to Homeless Connect – provide home essentials as people are moving into their own apartments.

Partnerships: We build long-term relationships with a limited number of community and religious organizations and look for ways to strengthen their work through service and fundraising event support, volunteer recruitment, and shared publicity. We continue partnering with St Mark's and St Luke's Episcopal Churches, Uptown Community Services Center (UCSC), Downtown Fellowship,

Episcopal Community Services (ECS), Interfaith Rotational Shelter Network, Vida Joven, Episcopal Refugee Network (ERN), Episcopal Development Network (EDN), and St. Paul's Senior Homes and Services (SPSS). We have expanded into some new organizations such as Border Angels, SD 350, and San Diego LGBTQ Youth Leadership. All partnerships are reviewed annually and discussed by the outreach committee ministry leaders.

Our annual Alternative Gift Expo which provides Christmas shopping with Fair Trade organizations was held at the Good News Festival located at Town and Country Resort Dec 10. Per the vendors it was very successful, and we would like to maybe add one during the spring months.

Advocacy: Explored opportunities to involve our faith community and neighbors in programs and activities that would promote peace and justice for all. Listed below are areas where we currently have some movement and traction.

- Conversation on Homelessness and Affordable housing with City Council Members
- Creation Care Forums and Workshops
- RISE Community Meetings with City Council
- Social Media
- Peace Workshop- finding tools for peace
- Work with the SDPD Regional Homeless Task Force
- San Diego Pride
- Gun Control
- Border Angels -place water jugs in the desert for those crossing the border to lessen dehydration

Formation and Support: Created spaces for reflection, learning, and spiritual growth as our participation in outreach and mission work deepens. We will support each other as partners in ministry as we do this work together.

- Outreach Monthly Communication Meetings (9 monthly meetings)
- ECS Partnership with Annual Gala, Uptown Safe Haven, Christmas Donations

- St. Luke's Partnership with Thursday Food Donation Program
- League of Women Voters – Voters Campaign
- Continued Conversations on Peace Building

Contemporary Service in the Courtyard – An alternative service held on the second and fourth Thursday of the month from 6pm – 6:45pm, March through November. The service follows some of the evening prayer liturgy but has a twist during some portions of it with individuals sharing a reflection from personal experience or something that would enlighten others; music is more contemporary than normal Sunday service but liked by all that attend this service; poems and prayers are supplied by different individuals as well. A service that all should attend and feel the offering it may give you.

*Respectfully submitted by Jennifer “Jen” Jow, Project Manager & Outreach Chair*

## **PEACE AND JUSTICE MINISTRY REPORT**

The Peace and Justice Ministry (formerly known as the Peace and Justice Committee), an outreach ministry of the Cathedral, meets once a month on a Tuesday at 5:00 p.m. Its standing concerns are social justice, gun violence, treatment of immigrants, and homelessness. We support the work of the Simpler Living Ministry to address the climate crisis and environmental stewardship. Other matters of justice are addressed on occasion as they arise.

In 2022 we met in February, March, April, July, October, and November. Needless to say, the work of the Ministry was still somewhat hampered by the Covid-19 pandemic, due to reduced presence and limits on activities at the Cathedral.

Most of our meetings during 2022 were online although we held a retreat in September and a regular meeting in October at the Cathedral.

The Ministry-sponsored *Principles for Social Justice* were re-adopted by the Cathedral Chapter in April with two small revisions in wording. In November a framed display of the *Principles* was mounted in the narthex of the Great Hall.

Specific matters addressed or discussed by the Ministry in 2022 include:

- Promotion of the *Principles for Social Justice*.
- Mounting of the Ministry's web page, led by Marshall Moore, within the Cathedral website.
- Establishment of the *Listening Hub*, in furtherance of the Episcopal Church's theme "Out of Many, One", under direction of the Rev. Canon Richard Lief, following a forum presentation in May by Canon Richard and Marshall Moore.
- Liaison with the San Diego Organizing Project.
- Planning for more forums, both for Sunday morning (Cathedral audiences) and Thursday evenings (public audiences).
- Deliberation on possible Cathedral participation in a San Diego "Raw Tools" demonstration.
- Voting rights.
- Deliberation on what the Cathedral might be able to say or do following the demise of *Roe v. Wade*.
- Communication with the St. Paul's community about peace and justice concerns.
- Concerns about our national life, particularly *discourse* and *truth*.

The Ministry is always looking for new members. Please contact the Dean, Fr. Richard Hogue, Canon Richard Lief, or the chair, if you are interested ([peacejustice@stpaulcathedral.org](mailto:peacejustice@stpaulcathedral.org))

*Respectfully submitted by Bill Hammond, Peace & Justice Chair*

## **SIMPLER LIVING REPORT**

Simpler Living is a ministry of St. Paul's Cathedral dedicated to growing in relationship with God and Creation. We seek a Christian response to the environmental crisis and our excessive consumerism by living more simply and sustainably in home, church, community, and the world. As creation care stewards, we educate and advocate for a healthier and more vibrant environment, now and for future generations, particularly in this critical time of climate change. Our areas of interest include faith and simpler living; creation stewardship; creation care education; energy conservation; transportation alternatives; water conservation; food production; fair trade and social justice; sustainable consumption; political advocacy.

Simpler Living has a regular presence on the Cathedral Thursday e-bulletin/blog with prayers, education, and suggestions for actions or advocacy. We have sent out several e-blasts for time-sensitive activities.

This year we

- helped to organize a Lenten book study, *Sacred Earth, Sacred Soul*, and a summer film series through collaboration with the Diocese and other churches
- held two Creation Care Forums, a beach cleanup in conjunction with *I Love a Clean San Diego* [receiving that organization's Rookie of the Year award!] and Creation Care Sunday forum and preaching at the service
- held our annual planning retreat
- organized and worked with the liturgists on a global Season of Creation
- helped to organize a Season of Creation Interfaith Service on the beach
- supported local/global climate action events and helped to organize, participate in, and prepare advocacy pieces for GreenFaith's Faiths 4 Climate Justice global initiative
- continue to collaborate with Sacred Ground in Action in exploring a thoughtful way forward in relationship with our Kumeyaay neighbors
- offered three community walks with congregation members and friends at Mission Beach, Shelter Island, Harbor Island

We continue planning with the Cathedral to focus on green resourcing for the new construction and encouragement of solar panel purchase. Our work touched hundreds of individuals – both within the Cathedral, the neighborhood,

and city at large - through the activities listed above. In addition to GreenFaith, EDSD and our sister churches, we also collaborate with the Interfaith Coalition for Earth Justice, San Diego 350, and Interfaith Power and Light.

We have \$150.00 in our Cathedral account.

*Respectfully submitted by Diane Lopez Hughes, Simpler Living chair*

## **SHOWERS OF BLESSINGS REPORT**

2022 was a full year for us this year after only 3 months at the end of 2021 when Covid completely shut us down. But since the Greystar construction started on the building next door (2019?) We lost our parking lot for our shower unit. Covid and Construction dealt Showers a blow from which we are still recovering. We started in 2015 with 10 guests and by 2018 we were serving 125 guests. This year we fluctuated between 22 and 67 with the median of 35. And we have retained many of our old volunteers and added new ones. Ours is a growing ministry

But even without our showers we have been able to continue our homeless outreach. Thanks to our Methodist partners bringing back their delicious breakfasts and to-go bags, and the welcoming ambiance of the Great Hall. We have continued to serve clothing, hygiene supplies and haircuts as usual in the Queens Courtyard. And two of our guest volunteers, Randy McCoskey and Uriah Price, who have been with us since 2015, are still with us to help us set up in the morning. Uriah who has been struggling with cancer and his treatment, continues to help thanks to volunteer Sharon Semple who picks him up and brings him here. Also, with the help of the Cathedral, TACO (Third Ave Charitable Org) and a generous Presbyterian pastor, Uriah finally has a home.

As we begin a new year with our new partners, it is very likely that we will once again be able to offer actual Showers to our guests in our usual place, the parking lot on 6<sup>th</sup> Ave. thanks to our new partnership with Humanity Showers. And through another partnership, with Voices of Our City Choir, we have several more volunteers whom we have gotten to know since they moved into our old offices under the Great Hall. Their rehearsals in the GH are exciting, and they welcome all. And they offer showers every Thursday with Humanity. The Voices of Our City homeless outreach has enriched our own ministry and everyone whose lives they touch.

Here are our numbers for 2022:

Guest Sign Ins: 22-67 (total 426)

Breakfasts: 30-85

To-go bags: 30 most days

Clothing: 40-58 most days

Haircuts: 2-12

Sleeping bags: 10+



Assistees (FUMC teenage grp):

Hats, gloves, hoodies, backpacks

Volunteers: 18-25 Plus 8 FUMC

Volunteer Hours: 708 total

*Respectfully submitted by Claudia Dixon, Chair*

## **EPISCOPAL RELIEF AND DEVELOPMENT & FAIR-TRADE REPORTS**

Episcopal Relief & Development, the Episcopal Church's global outreach organization, works in partnership with Equal Exchange to receive a percentage of sales from our Fair-Trade sales at St. Paul's Cathedral. With the regathering of in-person worship, we have resumed sales of Equal Exchange Fair Trade products, usually after services on the first and third Sundays of the month. This year we also had a large presence at the Good News Festival on December 10<sup>th</sup>. Many thanks to Paula Peeling for coordinating this huge and successful effort! ERD also received a gift from St. Paul's Outreach partners funds.

*Respectfully submitted by Carolyn Lief, Chair ERD and Fair-Trade Committees*

## **FORMATION REPORTS**

### **ADULT FORMATION REPORT**

Committee members: Konnie Dadmun, Peter Del Nagro, Stacey Klamann, Calvin Johnson, Maya Little-Saña, Barbara Parry

Forums: In 2022, the St. Paul's Adult Formation Committee hosted 37 Forums. We happily made our way from Zoom-only Forums in January to hybrid Forums (in-person in the Great Hall and via Zoom) in February, and finally to in-person Forums in our new Guild Room in November. In October, we discontinued using Zoom to live-stream the Forums. However, anyone was (and is) able to watch the live stream on YouTube.

While the Formation Committee has received feedback that the Forum topics and guest speakers are interesting, increasing the numbers of people who attend the Forum continues to be a challenge. From January through December, the average Forum attendance was 13 in the Great Hall/Guild Room. The average Forum attendance was 13 on Zoom (from January through October).

We held diverse types of Forums throughout the year, both didactic and experiential. Some Forum highlights: In January we showed one film, 'I am Pauli Murray', Dean Penny presented an update on the Master Plan, and John Fanestil spoke about the need for Friendship Park to become a national park along the San Diego/Tijuana border between the U.S. and Mexico. During Lent, our Formation theme was, 'God Awaits Us in the Wilderness' and each week we had a different guest speaker, including the Rt. Rev Katharine Jefferts Schori, Canon Jason Evans, David Mosely, the Rev. Canon Andrew Green, and Deann Rios. In May, the Very Rev. Miguelina Howell, Dean of Christ Church Cathedral in Connecticut showed us (via Zoom) the beauty and benefits of how having chairs instead of pews in the cathedral can serve as a catalyst for mission. In May and August, Rabbi Scott Meltzer of Ohr Shalom Synagogue in Banker's Hill, spoke about contemporary Judaism in America. Also, in August Peter Bolland explored the similarities between Buddha and Jesus. In October, the Rev. Canon Allisyn Thomas talked to us about the importance of having a personal sabbatical. In November, Peter Del Nagro provided background information about the design of our new labyrinth (a replica of the labyrinth at Chartres Cathedral, France). We ended a year of Forums in December with a second Poetry Slam.

Lent Formation Offerings: These included *Sacred Earth, Sacred Soul: Celtic Wisdom for Reawakening to What Our Souls Know and Heal the World* (book study); *The Church Cracked Open – Disruption, Decline, and New Hope for Beloved Community* (book study); *Le Hablaré al Corazón (I Will Speak to the Heart)* (Bible study); and *What is an Episcopalian?* (class).

Fall Offerings: These included *Jesus and the Jewish Roots of the Eucharist* (book study); and *What is a Christian?* (Class for newcomers and others). We had to cancel *Spiritual Autobiography* (class) for lack of participants.

*Respectfully submitted by Stacey Klamann, Chair, Adult Formation Committee*

## **EDUCATION FOR MINISTRY REPORT**

*"You will seek me, and you will find me because you will seek me with all your heart." (Jeremiah 29:13 Good News Bible)*

I have experienced many who come to EfM seeking further scholarly education, knowledge of the Episcopal way of 'doing things' and want to explore what their ministry is. Questioning and seeking answers with their heads. During the year, I witness courageous moments of individuals speaking their truths, laughter that engages our whole body and times of long-awaited clarity. Answers from hearts being opened in a space experienced as 'safe'.

The EfM program at St. Paul's Cathedral develops an informed and knowledgeable laity through a series of four, one-year seminars. Year one we study the Hebrew Bible; year two the New Testament; year three is church history; year four wraps it all together with theology. All years are concurrently represented in the same seminar, deepening our understanding as we review the foundations of our faith every year. St. Paul's sponsors two small group seminars, each with a maximum of 12 participants and a mentor trained and certified by the School of Theology at Sewanee.

Tuesday night seminar:

Susan Jester and Debbie Kistler are EfM graduates and trained mentors. In 2022 our Tuesday seminar had 11 active participants spread across the four-year course of study, graduating three participants (Don Pellioni, Robert Heylmun and Roxanne Perfect-Knight) in June. These were meetings on zoom. For our September seminar, we are meeting in-person with zoom as our backup. We have a total of 6 active participants. Transitioning from COVID zoom to in-person was a challenge. Two of our participants will be rejoining us next year, feeling it too soon to meet in-person. This was also the feeling of someone new who is on our waiting list for next year. Returning to in-person is a joy nourishing us in many ways zoom cannot.

Thursday night seminars:

Bela Suavengco is a trained mentor who began their EfM journey at St. Paul's Cathedral in 2013. Since completing EfM certification, Bela has continued to participate in EfM by facilitating the Thursday evening seminar. Despite Thursday's 2022-2023 cohort being a small group, it enjoys a diversity among its members which cultivates many opportunities to reflect theologically upon the multidimensional nature of culture and how individual experiences of culture intersect and impact spirituality, faith practice, worship, traditions, relationships with members of the congregation and our community, perspectives on current

events and how we can apply these insights to illuminate our lives, daily. Sterling Winchester (Year 1), Stacey Klamman (Year 2), Todd Hurrell and Joyce Vogel (Year 3) and Mimi Campbell (Year 4) explore the 2022-2023 EfM theme, "Living Faithfully in a Multicultural World", during a combination of in-person and virtual meetings. Thursday's participants expressed great appreciation for their current, hybrid model, citing that it supports their ability to complete the 4-year program while also providing opportunities to "break bread". As participants work towards earning their EfM certification, they are motivated by the sense that EfM enriches their relationship with God, self, and one another.

If you find yourself intrigued by what EfM offers, please visit the EfM website at <https://theology.sewanee.edu/education-for-ministry/> or email us at [EFM.StPauls@outlook.com](mailto:EFM.StPauls@outlook.com).

*Respectfully submitted by Deborah Kistler, EfM Mentor on Tuesday and*

*Bela Suavengco, EfM Mentor on Thursday*

## **FAMILY MINISTRY REPORT**

*Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." - Matthew 19:14*

Despite the continued challenges presented by the COVID-19 pandemic, 2022 was a transformational time for St. Paul's Family Ministry. To minister and nurture the spirituality of our children, youth, and their families, we offered weekly formation groups and several special events throughout 2022, detailed further below.

### **Formation Groups**

- **Kids Crew (Pre-K to 5th Graders):** We welcomed new and re-engaged families to St. Paul's at our weekly gatherings, where we gather, tell a story, and respond to the story through a series of curated activity stations to accommodate the diverse learning and spiritual needs of participants
- **Youth Groups:** In 2022 we continued our partnership with Christ Church Coronado's Youth Group. This is an extremely beneficial partnership, since we share costs, resources, and volunteers.

**Events:** We were able to offer **17 special events** in 2022. This year's Trunk or Treat Halloween celebration was the most attended, with over 200 estimated guests.

In addition to our age-specific offerings, we were able to host many multigenerational events. Studies indicate that multigenerational faith formation can help children, adolescents, and adults effectively identify with and integrate into the faith community because their formation takes place in the context of community. Multigenerational offerings uniquely nurture spiritual growth for all ages and affirm our call to be lifelong disciples of Jesus.

**The Infant and Toddler Room:** We were finally able to re-open our Infant and Toddler Room for children 0-36 months old and their families. Due to this year's budget gap, we were unable to hire back our nursery workers, so a related adult must remain with their children while using the space. Equipped with toys, rockers, a changing station, and a TV livestream of the 10:30 service, we hope this space will be utilized by families, as needed.

**The Playground:** After a brief closure in early 2022 due to the Omicron variant, we re-opened our Playground. Conceptualized in 2019 and launched in early 2020, the Playground is a carpeted soft space in the Nave for children to be included in our corporate worship in their own God-given, wiggly way. We also resumed the practice of accompanying children to the front of the center aisle to watch the Eucharistic prayers. The Playground reflects St. Paul's commitment

to love Christ, who said “bring the little children to me”, serve others, and welcome all to worship. Since Praygrounds are becoming increasingly popular, I was selected to speak at the Episcopal Church's annual FORMA conference about Praygrounds and the full inclusion of children in worship.

I am proud of our Family Ministry and the enduring resilience, creativity, and faith demonstrated by our community. Moving into the new year, I feel abundantly blessed to serve our Cathedral Family and am excited to see what God has in store for our community.

*Respectfully submitted by Maya Little-Saña, Family Minister*



## **CENTERING PRAYER REPORT**

Centering Prayer began at St. Paul's Cathedral in 1996 to share the presence of the spirit in our sacred meditation practice. This year our numbers have continued to grow while on zoom due to Covid. As noted in the church calendar, the Thursday prayer group meets from 5:30 pm to 7:00 pm and the Monday prayer group meets from 7:00 pm to 8:00 pm. Our annual silent retreat is held at Mission San Luis Rey in Oceanside.

The Holy Spirit is truly present with these two ecumenical prayer groups as we deepen our faith using this ancient form of prayer by the Desert Fathers. We follow the teachings of Father Thomas Keating, Thomas Merton, and Cynthia Bourgeault while offering a safe place to share our relationship with God.

The St. Paul's Centering Prayer groups are listed in the Contemplative Outreach of San Diego website. COSD offers Centering Prayer workshops, follow-up sessions and retreats.

All are welcome who have a hunger to "rest" silently with other contemplatives and are drawn to integrate your body, mind, and spirit into the silence. In our personal practice, we strive to meditate twice daily.

*Respectfully submitted by Lucinda Parsons, Prayer Group Facilitator*

**"Be still and know that I am God" Psalm 46:10**

## **ADMINISTRATION REPORTS**

### **DIRECTOR OF ADMINISTRATIVE OPERATIONS REPORT**

*Tenacity: the quality of being very determined; persistent forward momentum with a game plan; to never stop trying to achieve a goal even in the face of seemingly insurmountable odds.*

2022 intimately educated me on the meaning of “tenacity”. Determination, persistence, having and relying on the game plan, never stop trying in spite of the odds and challenges... it was all in full display as I navigated a year like no other here at the Cathedral.

As Director of Administrative Operations for St. Paul's Cathedral, my responsibilities are focused on much of the secular/non-religious aspects of the Cathedral. I manage the following teams and or departments: Accounting, Human Resources, Security, IT, Facilities, Hospitality, the Archives, and I act as the liaison for the LLC and Cathedral. I'm on committees for Buildings and Grounds, Columbarium, Finance, Sacred Ground In Action, Regathering Task Force, Grant Writing, Landscape, Petal Pals, and work closely with all the vendors and contractors at the Cathedral.

There was not one area of purview that was not affected by the completion of the 525 Olive Tower building. The 20-year project finished up on my “watch” and I was determined to bring it to the finish line strong.

There was so much going on in so many areas, the best way to tell the tale of the year is bi-monthly:

**January and February, 2022**, found us in the beginning stages of returning to regular in-person worship and activities after 2021's pandemic year of weirdness. January 2022 had the Omicron variant flaring up, so we were cautious to return to “normal” too quickly and worked with the Regathering Task Force to maintain protocols and we did a lot of stocking up on masks. We held the January Annual Meeting and February Chapter Retreat via Zoom for the second year due to Covid times. The Chancel project was still in its planning phases, and we were installing new flooring on the 3<sup>rd</sup> floor Family Ministry, Fireside and elevator lobbies.

Related to our installation of the flooring and abatement on the 3<sup>rd</sup> floor, it bears mentioning it being from an outcropping of our outstanding relationship with Greystar which has benefited us beyond the obvious sale of the property and

taking on the new building space. They've spent the last three years helping to fix perennial issues around campus. We've upgraded flooring, HVAC, subterranean water barriers, utilities, windows, doors, and most importantly our handicap accessibility. If Greystar had any impact on a space at the Cathedral, they made it better than they found it. It's been a blessing of a relationship. I want to make sure we recognize Tom Delaney from Springline Associates who negotiated every aspect of these improvements and benefits for the Cathedral. He's been an invaluable lead on all things related to the CCRP, mentor, and someone I've learned so much from working as the "boots on the ground" with his guidance.

**March and April 2022** brought more rapid changes with regard to returning to in person work, worship and meetings. We held several large funerals with receptions that began picking up the hospitality side of things from February on. Holy Week traditions, services, and hospitality the Cathedral traditionally puts forth was also back in person after being gone for the past two years: Renewal of Vows for the clergy with a lunch reception, Maundy Thursday foot washing and a Soup Super, the Easter Vigil reception with special dessert buffet by Grandma Cindy's Kitchen (our go to for sweet delights at the Cathedral). Easter Day's special coffee hours were catered by our preferred caterer to the Cathedral, Maggie Pinon, and her team at The Invisible Chef.

On a sustainability note, Buildings and Grounds and Hospitality have been working hand in hand with the Simpler Living ministry to improve our sustainable sourcing and use of disposable goods vs. reusable goods for our hospitality and events at the Cathedral. A variety of compostable disposables and sourcing of materials are being tried and stocking and standardization of the regularly used items are being developed. We are currently testing out how we execute best practices and guidelines, and are stocking the new Guild Room kitchen using these guidelines and suggestions. We will be reporting on the project in Spring 2023.

As April progressed so did the 525 Olive Tower, getting closer to completion. Many things that had been "back burner" projects became priorities: coordinating new security parameters and details for the new campus footprint, management and monetization of the new parking garage that would soon be ours. Furniture and fixtures were ordered and soon to arrive (but where were we to store them if they arrived early? Why, in our new underground parking garage, of course!) And anyone who knows about party planning knows that the two months before your event are busy ones, let alone the two months before a week of events....and our Grand Opening Week was slated first for the end of May, but then pushed back due to construction schedule to the beginning of June (whew!)

Oh, and we broke ground on the Chancel remodeling project just after Easter week was over...(persistent forward momentum with a game plan...)

**May and June 2022** started out with St. George's Day celebration and the making of the Dragon Bread, and hundreds of deviled eggs (at least 288 that the egg making team led by Bob Oslie provided). St. George's tradition calls for the use of our special Cathedral silver tea services. Special acknowledgement and thanks go to Roxanne Perfect Knight and Bob Knight who have managed and maintained the beautiful array of silver and silver-plated tea services we use each year at St. George's Day. They are retiring from their duties shortly and are looking to train the next generation of the "Keepers of the Silver." Any volunteers interested, please connect with Roxanne or myself.

Speaking of retirement, Bob Oslie, Facility Manager, and beloved member of the Cathedral community for more than 20 years, announced and prepared us for his imminent retirement. He wanted to finish getting us all into the new building and facilities, and put a gameplan together for him to retire at the end of the year.

We wanted to honor Bob and his late wife, Melinda, for their contributions and caretaking of the Cathedral for most of this century. With the help of the Rev. Richard Hogue and the support of the Cathedral community, a fundraising campaign to have the new Guild Room dedicated to the Oslie's was undertaken. A special "Giving Tree" was created for the lobby of the new building recognizing those who gave in ways small and large. These funds are a gift that keeps on giving; they will be invested and put back into the accounts that we use every year to draw a small percentage from for the operating budget. Over \$120, 000 was raised. The Guild Room dedication plaque (soon to be installed) reads, *"The Guild Room is dedicated to the glory of God and in honor of Bob and Melinda Oslie."* More on Bob and retirement later...

June kicked off the Grand opening week, and it was amazing. First, a special acknowledgement of those on the committee planning the various events: Jen Jow, Demetreus Gregg, Susan Jester, Judy MacDonald, Martin Nace Hall and myself. It was a pleasure to plan the variety of special events for the week. Here's the rundown of the various events we planned:

- We kick off the week with a celebration in the Queen's Courtyard for the Platinum Jubilee (June 4, from 3-6p) with a whimsical afternoon tea and tours of the new spaces.
- Monday June 6, the LLC has a private event in the new Guild Room.
- Tuesday June 7 will be Chapter's first meeting in the Guild Room with dinner.
- Wednesday June 8 will be a Labyrinth Walk in the new shared courtyard.
- Thursday, June 9 will be an evening of music following the regular Organ Concert.

- Saturday, June 11 is the Opening Soirée, an evening fundraising event with Voices of Our City Choir, dignitaries, the Bishop, a massive charcuterie from Barrel and Board, signature drinks, music, tours of the offices and Guild Room.
- Sunday, June 12 is the culmination of the week with a procession to and blessing of the new offices and Guild Room after the 10:30 service.

Special recognition to the Voices of Our City Choir, who performed at the Opening Soiree and to Barrel and Board, our generous caterer and bar folks who made special accommodations for us and created the “mother of all charcuterie boards” in the center of the Guild Room:



Another vendor to recognize for the Grand Opening week was Signa Digital Solutions. Lisa Morales and her team helped us create reproductions of all the artworks we plan on placing up in the offices. We were not able to even begin the project of selecting, reproducing, framing, and installing the permanent art for the Administrative Offices, but we had made our selections. Lisa generously offered us the use of their large-scale printer to reproduce the intended artworks on a removeable vinyl material for no charge. They created over 17 linear feet of reproductions that they brought us in a giant roll. I was able to cut them and install them all in the Admin Offices just before the Grand Opening week tours. They are still in place, but we are in phase 2 of getting that project along as of January 2023 and are working with Lisa and her team to reproduce things on various materials, including canvas, and again, for no charge to us.

Each event was a learning experience on how the spaces worked, what didn't work or needed to be added to a punch list and brought community together around the exciting Grand Opening. The new spaces are beautiful and functional and have so much potential for the future.

Revenue from rental income has been much discussed in prior years with the Revenue Research Task Force. All that hard work of preparing for rentals, preparing the rate sheet, booking the rentals in the first half of 2022, and being

able to gather (due to the more open status of the pandemic) led to many successful events which we rented the space out once we opened.

The day after we wrapped up our Grand Opening Week, we moved into the new offices. Movers were in house by 7am on 6/13/22. We were able to get things done in record time, scheduled two subsequent moves (one of the Archives and one of a removal of old furniture and items we abandoned to move to the new offices.) Jen Jow led the project(s), and we were able to donate the no longer needed furniture and items. It might have been smarter to give us a week off between, but, we stuck to the gameplan, dug in and got this "To Do" "Tah-done".

A week later I was home for 10 days with Covid. It was my first bout of it, so I felt I had made it pretty far through the pandemic unscathed. I was ultimately rundown, and it finally got me.

By June the new Chancel construction was unveiled. We had made it through another large construction project. We were able to adapt the nave to the temporary construction layout, and moved the chairs in different configurations trying out different ways to worship and enjoy the space while the unsightly construction was center stage. The group at Pacific Building Group, or general contractors for the job working alongside our architects at Domusstudios brought the project in on budget and on time. It was a very smooth project from beginning to end, for the most part aside from some material delays due to (say it with me now, it's the phrase of the year...) "supply chain issues". There are some issues currently with sound and lighting that we are actively resolving, working with PBI and our vendors to install the equipment that has finally come in for AV and working to redesign the lighting and add a few items to the current lighting items. We anticipate a completion of all these items near or before Holy Week 2023.

The changes make the chancel accessible, beautiful and one level, making it very adaptable to a variety of uses beyond just worship. We're eager to see what exciting events we'll stage in the nave in the future. We've already had a special art exhibition from Project [BLANK] from January 5 to 7, 2023 rent the space for a multi-media, multi-artist event, have a special Irish Music night planned for January 28, 2023, and have two weddings booked for the first weekend in February. The Cathedral is coming alive with events, again.

**July and August 2022** brought our now traditional role in San Diego Pride. Susan Jester our Evangelism and PR person, once again, working along with Bob Leyh from San Diego Pride, Pride came to the Cathedral with our Light Up the Cathedral for Pride celebration. We had a cupcake reception with, my

personal favorite design I worked on with Grandma Cindy's Kitchen, the cupcake Pride flag:



We supported the Pride parade, had fun walking in the parade and riding the SPC Trolley, and hosted a post-parade BBQ reception in the newly refreshed Old Clergy Parking Lot.

Much of July and August found us working diligently to resolve the expected, but no less difficult to have patience with, construction punch list items that arise once one takes occupancy of a new build out. We had a terrible time getting the doors programmed correctly, wiring issues resolved for access control and elevator use. The parking gate programming was not resolved until late October, early November. There were additional batches of signage to create once we got into the space and started figuring out how we moved around in it and got lost in it. We have one additional order of signage coming to handle the last of the directional issues we seem to have with the new layout. Those should be installed by February, 2023. The HVAC wasn't working properly, we discovered through a few tech visits, that the "brains" were not connected to the HVAC "body", but we got that resolved. Few items remain and Tom Delaney and the Greystar team, now led by Brad Graham, are consistently working to wrap things up. We're down to a handful of items and many are there still only due to (say it with me, again...) "supply chain issues".

**September and October 2022**, the restart of the programming year, the return of in-person Homecoming, funerals, weddings, ordinations, a Lutheran Bishop installation, concerts, showers, receptions with caterers and those where SPC catered it ourselves, Trunk or Treat and a return of meetings being held on campus, such as EFM and other ministries. We were busy with hospitality and room set ups. We worked through more of the building snafus for access controls and elevators, wayfinding and more.

Our parking garage management vendor, LAZ Parking, came on board and rolled out the monetization of parking for the Cathedral. Working and reworking the spaces and what goes where, how, signage and security of all of it took

some time and effort. Several changes were made along the way and we've gotten to a regular and manageable place with monthly, transient and staff/ministry leader parking standards.

Homecoming was successful with a good turn out of folks. We had special SPC provided catering, where we created a bagel bar for after 8am services, homemade baked ziti luncheon after 10:30 service, and we had a champagne and dessert reception after Evensong. It was fun to get to see a lot of folks after the summer "break" and share fellowship and food together.

Our Legacy Society held their annual dinner in the new Guild Room. It was a swanky affair catered by The Invisible Chef. We hosted the Interfaith Shelter Gala in the Guild Room (for a fee) as well as the American Guild of Organists' 100<sup>th</sup> Anniversary Gala in the Great Hall. We had a Chamber Music series in the Great Hall, the Queen's Evensong Dessert reception catered by Grandma Cindy's Kitchen, and the facilities team worked diligently to execute all the plans.

The kick off of the stewardship campaign also began in October. One of the aspects I worked on with the Stewardship Committee was the hospitality and thank you gifts for our parishioners. I'd like to mention one of my favorite volunteer groups, the Petal Pals, who gather at a moment's notice to help me with floral arrangements I design for funerals, receptions, and this year, 200 SPC mugs planted with small succulents as our thank you gifts to those attending the stewardship events. Thank you to Konnie Dadmun, Pat Kreder, Ellen Hargus, Debbie Hirsh, Mary Tranbarger, Joanna Airhart, and several other helpers who made the job an easy one, because, as they say, "many hands make light work".

We ended October with a very successful Trunk or Treat that Maya Little-Saña planned and executed so well. Every year this event has grown, and this year was no exception. Facilities supports the offsite event with manpower for set up, arranging security arranging temporary bathroom facilities, insurance coverage, and any other support Maya would need or want for the event. I mention the various aspects of support to illustrate the many small ways Admin works to support the various ministries so they can do what they are called to do.

For the Facilities team, all these events and happenings were a lot all at once. The new spaces challenges made things tough at times, but we were tenacious, stuck to the gameplan, shared some laughs and such, and it all came together. We've now instituted weekly team meetings, new worksheets for an event intake information, and a better system of communication to aid us in doing the job smarter and better. We've already seen an improvement in the flow of our set ups, clean ups, and events in general.



**November and December 2022**, came up fast after the busy fall. We dug into the planning and general preparation for Bob Oslie's transition to retirement as well as his retirement party, which we held on 12/31/22. Bob worked closely with the incoming Facility Manager, Jen Jow, and I sharing institutional knowledge, where things are or are not, and where "the bodies are buried." His generous nature and deep knowledge of the campus and grounds is encyclopedic and hard earned. Jen and I have been at Bob's elbow, working on projects and things for the past 7 years together. He's been training and mentoring us all the while. We feel confident that what we don't know, we'll learn or "figure it out" as Bob likes to tell us. It's going to take 3 people to do the work of 1 Bob, but we're prepared to work hard and do our best to make him proud.

I celebrated my 7-year work anniversary on November 4, 2022. I can't say enough about how much this job had added to my life. I'm happy and honored to be part of such a special team of coworkers, volunteers, and community at St. Paul's.

Wrapping up the year strong, we had a full array of our December events and programming. The Music Department's beautiful offerings throughout the Advent season were wonderful to have back after the past two years of the pandemic. Voices of Our City Choir had their holiday concert as well as gala in the nave and Guild Room, respectively. It was a huge success and they continue to thrive as a partner organization with us. They are currently renting our old Great Hall basement offices, and use the Great Hall on Mondays and Wednesdays for their choir rehearsals and song writing workshops. Their addition of showers with Humanity Showers on Thursday mornings in the Old Clergy Parking Lot have made it possible for us to restart our monthly (2<sup>nd</sup> Saturday of the month) Showers of Blessings showers using Humanity Showers' shower units starting in February 2023. See Claudia Dixon's report for further details. We're very grateful to all those who volunteer and utilize our Showers of Blessings ministry for their tenacity through the pandemic and the challenges it's placed upon the execution of their mission.

Christmas at the Cathedral was as beautiful as ever. I still get goosebumps at the Christmas Eve service when the lights are down, and the candlelight is all that lights the space. Thanks to Konnie Dadmun for finding the best and brightest non-flame candles on the market. It was a longer than expected project, but it looks like were all set for some years to come.

Bob's Big Retirement Bash was a big success. Catered by Betsey and Craig Monsell, we feasted like kings on a surf and turf of delicious entrees, salad, hot potato sides, and a special Grandma Cindy's Kitchen chainsaw cake inspired by Bob's plans to retire and volunteer at Camp Stevens with his chainsaw,

helping to mitigate fire material in the woods. Special presentations by Bob Leyh from San Diego Pride honoring his support of the Pride organization over the many years, and Kathy Wilder, Director of Camp Stevens, welcomed him into his new role as volunteer. A “peaceful transition of power” was executed between Bob and Jen Jow, his successor. Over 100 people came out to celebrate Bob. The Guild Room dedication plaque was unveiled and a honorary plaque presented to Bob with a blessing as well. We will miss Bob very much, but hope to see him as a parishioner, enjoying worship and community, without having to work, soon.

It was a year of transitions in our HR department as well. We started the year with the following Admin and Facilities staff: Judy MacDonald, Registrar and Receptionist; Bob Oslie, Facilities Manager; Molly Hilton-Green, Bookkeeper; and Chuck Guillotte as Sexton. In May, Molly left the Bookkeeper position, which we temporarily filled with Elizabeth Carey via Erin Sacco Pineda's ESP Accounting firm. In late May we hired Xavier Vasquez as Facility Manager Apprentice, in hopes that he would be Bob's replacement, but he resigned in October. We hired Jen Jow for the position (renamed it Assistant Facilities Manager until the transition) in late October. A few days after Xavier's last day, Chuck Guillotte left the organization, leaving us with zero paid Sextons. To help us during the transition, Don “Lucky” Kemrer stepped up and volunteered to be our helper/Sexton until we could fill the openings we had. He's been an incredible light of positivity and generosity with his time and caring for the Facilities team and Cathedral. I cannot express the gratitude for his presence during this time.

We have added Stacey Harper as a temporary part-time Sexton at the end of October. In addition, we hired Harry Williams as a temporary part-time Sexton, but we have just parted ways. We're in the hiring process for another Sexton who will start next week, Joe Bono. We have one more part-time Sexton position to fill and we'll be all set on the Sexton front.

Wes Dayhoff joined us the first week of December as our new Bookkeeper, relieving Elizabeth Carey of the coverage of the position and giving her some time to train Wes.

I want to take a moment to recognize the volunteers I work with regularly to help me accomplish all this and all that doesn't fit into this report. Initially I would thank Jen Jow, volunteer extraordinaire, who is now my trusted Facilities Manager, for her year of hard work and support. Konnie Dadmun, Pat Kreder, Lucky Kemrer, Joanna Airhart, Ellen Hargus, Betsey and Craig Monsell, Paula Peeling, Carolyn Leif, Darien DeLorenzo and Bev Edge, Ric Todd our Arts and Culture ministry leader, Archivist John Will and the Rev. Tom Wilson our library manager, all have contributed to my ability to keep things going and running

smoothly. I'd also like to recognize the long, difficult and successful work of the LLC managers who have guided the CCRP to fruition. It's been a pleasure to work with each of them as we transition from construction to management of the new facilities. Ken Tranbarger, Jim Greer, Mark Lester, Betsey Monsell, Kendall Squires, Andrew Brooks, our Chancellor all work incredibly hard with some very complicated items and keep the Cathedral's best interests always front and center.

I want to recognize the incredible teamwork and dedication to the Cathedral that the SPC staff brings to the table. Working with the Executive Staff (Dean Penny, Brooks, Richard, and Martin) has been rewarding and exciting to see what we've been able to accomplish together. Working closely with Maya Little-Saña and helping to support the Family Ministry improvements on campus has been particularly enjoyable. Wayne Riehm's amazing skills in communication have elevated so much of what we do and put out there to the public. I'm excited to get him what he needs so we can finish the website expansion for the room rentals very soon. Judy MacDonald has been a steadfast and supportive presence, keeping us (especially me) on track managing the Facilities Calendar and making sure we're all on point and don't forget anything (again, mostly me, I forget a lot lately!). Having Jen in place as Facilities Manager, I'm excited to implement some new systems around campus. She's already tackled some major organizational spaces that have housed heavens knows what for heavens knows how long, making areas functional and fresh. I want to highlight the accounting team led by ESP Accounting's Erin Sacco Pineda and our volunteer Treasurer, Betsey Monsell, for their steadfast and hard work in such an important department for the Cathedral. Wes Dayhoff has just started as Bookkeeper but is already impressing us with his abilities.

Overall, it was a big year for the Cathedral, and a big year for me. I know this is a long report, but a lot went on. I was so well supported by my co-workers, volunteers, and the SPC community as a whole, it's the only thing that made all this possible. I'm eternally grateful for the opportunity to serve St. Paul's.

*Respectfully submitted by Kathleen Sheehan Burgess, Director of Administrative Operations*

## **BUILDINGS & GROUNDS COMMITTEE REPORT**

The Buildings and Grounds Committee advises the Cathedral Chapter on matters relating to the care, operation, expansion, maintenance, preservation, insurance, and safety of the Cathedral's buildings, grounds, landscaping, furnishing, and equipment. In addition, the Buildings and Grounds (B&G) Committee seeks to support the Cathedral staff charged with facilities planning and maintenance. The Committee is advisory only and has no independent contracting, procurement, or execution authority. The Committee meets monthly on the third Tuesday at 6 pm on Zoom. The Disaster Preparedness, Landscaping, and Sustainable Sourcing Subcommittees, which include members from the Committee as well as other parishioners, work as autonomous subcommittees with the Committee on selected matters.

The Preservation and Maintenance Inventory (PMI), created in 2020, continues to be a guide for maintenance updates. Many maintenance actions were addressed during the Greystar construction, including replacement of the flooring and asbestos removal on the third floor. Maintenance and upgrade projects completed this year using specially designated PMI funds included upgrading and revitalizing the nursery and replacement of the doors on the Great Hall.

The Committee received regular updates on the Greystar construction, which included additional infrastructure improvements to the Cathedral. These included: installation of fire safe windows and joint and beam support in the Great Hall, upgrades to the exiting of the elevator in the Great Hall, and construction of the elevator and ramp in the Queen's Courtyard. The Greystar improvements will be helpful to the Cathedral for years to come.

The Committee throughout the year received regular updates from former Facilities Director Bob Oslie and Canon for Music Martin Green on the Regathering Task Force, particularly with respect to airflow in the Cathedral and the Great Hall. Canon Green researched airflow and air exchange as it pertains to singing and group gatherings and he and Mr. Oslie developed methods for increasing airflow in different spaces in the Cathedral. These methods have been implemented and are ongoing.

The Committee received updates and contributed ideas to campus improvement projects, fulfilling one of its functions to serve as a sounding board for emerging suggestions for campus building matters to the Dean, staff, and Chapter. The Committee closely tracked the transition from replacement of pews with chairs in the nave. The Committee reviewed and provided input on plans for and construction of the Chancel Project, which extended the chancel area and altar forward while making the chancel, chapel, and sacristy ADA

compliant by including a ramp behind the organ area to security improvements. The Committee is considering upgrades to the sound system.

The Committee, in conjunction with the Disaster Preparedness Subcommittee, discussed campus preparation for earthquakes, including potential evaluation of the ability of the buildings to withstand an earthquake and potential retrofitting possibilities and costs. This discussion grew from consideration of the adequacy of Cathedral insurance coverage for buildings and grounds. The Committee recommended to Chapter completion of a seismic safety study of the Cathedral and Great Hall. Until such a study can be completed, the Committee recommended adoption of several FEMA-generated measures to reduce the impact of earthquakes. Now that Greystar construction is complete and the footprint for Cathedral spaces clarified, the Committee will resume consideration of congregational safety in an era of attacks on houses of worship.

The Committee and the Landscaping Subcommittee continued to work to revive the drought tolerant landscaping on the Nutmeg side of the Cathedral, restoring it to the condition intended from the Eagle Scout project by parishioner Gabe Hulbert in 2012. *The Landscaping Subcommittee* holds periodic work parties to maintain the area, supplementing monthly maintenance by a landscaping company, and in conjunction with parishioner Robert Mayberry. Now that construction is complete, the Landscaping Subcommittee is working on a design for the area on the corner of Sixth Avenue and Nutmeg Street, restoring it to make it consistent with the Nutmeg garden and with the plantings done by Greystar.

The Committee in concert with the Sustainability Subcommittee has considered ways to decrease the Cathedral's carbon footprint and to introduce sustainable practices to the community, developing lists of sustainably sourced items that can be purchased to replace those currently used. The Committee recommended and Chapter adopted a series of measures to allow for reuse of plates, cups, and other materials at Cathedral functions.

The work of the Committee is a team effort, and we are blessed by the outstanding leadership of Cathedral Administrator Kathleen Burgess and outgoing Facilities Manager Bob Oslie, who have tirelessly supported our goals. We are looking forward to working with incoming Facilities Manager Jennifer Jow. We are blessed also by an engaged committee devoted to St. Paul's Cathedral.

*Respectfully submitted by Susan Hulbert, Chair*

## **CATHEDRAL ARCHIVIST REPORT**

**Description:** According to the Records Management for Episcopal Parishes and Missions, the vestry (chapter), officers, and employees of a congregation have a fiduciary and custodial responsibility to create and maintain an adequate record of the parish or mission's activities. To this end, the archivist acquires, inventories, and preserves non-current records and other items documenting the history of St. Paul's. The archivist may also prepare displays for special occasions.

**Mission:** The Cathedral Archives serve as the repository of documents and artifacts used throughout the daily life of St. Paul's Cathedral. In many cases the historical nature of these items serves as the stepping stone for the next generation of ideas in building the Cathedral for the City. It is our responsibility to preserve and protect the legacy of our history while allowing for its maximum utilization. Only when we make this history known do we begin to honor those who sacrificed so much for our present-day Cathedral and all it represents to us. Only then can we live out our mission to: Love Christ, Serve Others and Welcome All!

This year provided a dramatic change for the archive. This past July 28th, we relocated the archives of St Paul's Cathedral and The Episcopal Diocese of San Diego to a new location in St Paul's Cathedral Administrative spaces on the second floor of 525 Olive Street.

- This new space provides a more constant, controlled and beneficial level of humidity and temperature not previously possible in the spaces in the basement of the Great Hall.
- The archive space is covered in the ceiling with a hidden membrane that will protect the contents of the archive from the floors above should there be a water leak.
- The space has its own fire suppression system to prevent and mitigate damage in case of fire. Further, the space was designed with additional support to carry the weight of the equipment and materials of an archive.

On November 16th, we also moved all the archive material from the storage area in the new Nursery to a storage area adjacent to the archive in the Treasurer's Office at 525 Olive St. Both of these moves were accomplished with help, and thanks to Kathleen Burgess, Bob Oslie and Jen Jow. Thanks also to Judy MacDonald who helped us all keep our sanity during the transition.

Additionally, in 2022, we accomplished the following:

- Continued the on-going digitizing process of materials in the archive.
- Prepared displays to commemorate people and events.
- Continued the work to organize the backlog of Church Service Bulletins, Cathedral Life & Newsletters.
- Assisted individuals and groups in researching documents in the archives.
- Received donations from several people of old bulletins, recordings and other material. These items help to fill the gaps in our record groups. In some cases, we are missing material and in other cases the donation is in better condition than the one we have. In any event, all donations are very welcome.
- Began the process of evaluating material in boxes to determine what might be of value to the cathedral and the archive. This is a tedious, time-consuming process. But we are making progress.

Our goals for 2023 are:

- Find the appropriate location to display the re-framed red ink drawing entitled Frohman's Vision that is currently in the archives office.
- Continue work on increasing our storage capacity for materials in the vault and flat file area. This may be accomplished by reorganizing the shelving system in the vault and by combining some of the drawers in the flat files.
- Repair and conserve some of our older documents & books.
- Continue the process of scanning and storing documents so as to make them more available as well as provide for redundancy. We started with the blueprints & drawings in the flat file cabinet. This will make them more readily available to those interested in the maintenance or enhancement of our cathedral spaces.
- Prepare displays of archived materials to assist in commemorating St. George's Day and other special days/events in the life of the cathedral.

Again, I would like to note that while we have many items, programs and records from our years as a parish and cathedral, there are some gaps. So, if you have any material that may help us fill those gaps, please know they are most welcome. One thing I request when dropping things off at the cathedral: Please leave your name, address or email (if possible) and the date you are donating them.

This year, I want to especially thank Gene Killian. He has begun the work of sorting through boxes of material to help determine what needs to be retained and what should be disposed of. No small task. I'm looking forward to working with Gene and others as we continue to organize our archive.

I would also like to thank those who have donated material and information to the Cathedral Archives this past year. Please forgive me if I forgot anyone. If you have any questions or concerns about our archives, please do not hesitate to contact me.

If you are interested in the Cathedral Archives and would like to help out, I would welcome your assistance. Please contact me at the email address below or see me at Sunday services. ([jjwillcv@gmail.com](mailto:jjwillcv@gmail.com))

*Respectfully submitted by John Will, Cathedral & EDSD Archivist*



## **NUTMEG & OLIVE LLC REPORT**

Our staff and Clergy have moved into the new Cathedral program space. The space is outstanding and congratulations to all who have helped make this happen.

The Nutmeg and Olive managers remain; Dean Penny, Betsey Monsell, Jim Greer, Mark Lester and Ken Tranbarger. Kendall Squires is an emeritus manager. Russ Okihara is Chapter representative. Tom Delaney, Kathleen Burgess, Andrew Brooks and Erin Sacco Pineda complete the team.

The Greystar Construction “punch list” is almost complete. Tom and Kathleen are pursuing that. All of our TI payments have been made and we were under budget. Parking management with LAZ is working.

The 6th and Olive Mixed-Use Tower Owners' Association held its initial meeting on 06 January 2023. Kathleen represents Nutmeg and Olive, LLC in this Association and our payments have started.

Andrew is working to ensure Diocesan support and that legal requirements are met to fulfill our needs

The MRKT Space lease is signed for the Commercial Unit and design work is progressing. Opening is expected in twelve months with rent starting at that time when permits are approved, and Tenant Improvements are completed.

Our investments were reduced by 15% due to the market performance in 2022. Our 2023 Cathedral distribution will be \$250,000 which is down by 17% compared to 2022.

Tasks to be done in 2023 include: monitor the costs of the new space and revise the budget as necessary; conduct a reserve analysis; assist the Commercial tenant in getting started; establish a longer lease between the LLC and the Cathedral; and enjoy our new workspace.

The completed structure is a landmark and our service to the community will be a landmark as well. Thanks again to those who helped us get here.

*Respectfully Submitted by Ken Tranbarger, Chairman, Nutmeg and Olive, LLC*

**St. Pauls Cathedral  
Nutmeg & Olive, LLC  
Financial Summary**

	(Unaudited) Nov 30, 2022	(Unaudited) Oct 31, 2022	(Unaudited) Dec 31, 2021
<b>ASSETS</b>			
Cash	\$ 659,041	\$ 691,950	\$ 1,723,582
Investments	5,652,594	5,313,659	7,316,652
Other current assets	31,176	-	498
Fixed assets	9,028,732	9,023,329	126,000
<b>TOTAL ASSETS</b>	<b>\$ 15,371,543</b>	<b>\$ 15,028,938</b>	<b>\$ 9,166,732</b>
<b>LIABILITIES AND NET ASSETS</b>			
<b>LIABILITIES</b>			
AP and accrued liabilities	\$ 44,276	\$ 23,082	\$ 25,126
Deferred revenue	13,744	-	-
Credit toward Tenant Improvements	-	-	550,492
Due to/(from) Cathedral	3,000	2,500	6,665
<b>TOTAL LIABILITIES</b>	<b>61,020</b>	<b>25,582</b>	<b>582,283</b>
<b>EQUITY</b>			
Retained earnings	8,584,449	8,584,449	8,352,091
Net income	6,726,074	6,418,907	232,358
<b>TOTAL NET ASSETS</b>	<b>15,310,523</b>	<b>15,003,356</b>	<b>8,584,449</b>
<b>TOTAL LIABILITIES NET ASSETS</b>	<b>\$ 15,371,543</b>	<b>\$ 15,028,938</b>	<b>\$ 9,166,732</b>

	Nov 1-30	YTD Actual
<b>INCOME</b>		
Net investment income	\$ 339,044	\$ (903,631)
Commercial Space Rent, net	14,891	14,891
Gain on Sale/Transfer of Property	-	8,040,000
<b>TOTAL INCOME</b>	<b>353,935</b>	<b>7,151,260</b>
<b>EXPENSES</b>		
Cathedral contributions - Operating	1,000	311,000
Cathedral contributions - Fixed Assets	-	-
Pastoral support / grants	500	5,500
Other operating expenses	45,268	108,686
<b>TOTAL EXPENSES</b>	<b>46,768</b>	<b>425,186</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 307,167</b>	<b>\$ 6,726,074</b>

These financial statements have not been subjected to an audit, review, or compilation engagement, and no assurance is provided on them. Note disclosures required by U.S. GAAP are omitted.



**Completed 525 Olive building, and a procession around the Cathedral.**

*Photo credit: Susan Forsburg, 2022*

Thank you to all who participated in the compilation of this year's Annual Report. We are grateful for all the work and time that has been dedicated to each ministry at the Cathedral by both staff and volunteers.

**I can do all this through him who gives me strength.**

**--Philippians 4:13**