

Annual Timetable of Chapter Topics

Meetings are at 5:30 pm via Zoom

- A Sunday in late January, noon Annual Meeting and Chapter election.
Short Chapter meeting immediately following to elect Clerk, Treasurer,
Chancellor, and People's Warden
- 1st Tuesday February Regular Chapter Meeting
Review of fiduciary responsibilities
Appoint SPSS board members
Appoint LLC liaison
Approval of minutes for meeting following annual meeting
Preliminary approval of annual meeting minutes
- A weekend in February All day Chapter Retreat:
Approve parochial report
Financial briefing
LLC briefing
Form Chapter covenant
Presentations on strategic planning
Assignment of Chapter members to projects
- 1st Tuesday March Regular Chapter meeting
Appoint SPSS board members (if not already done)
Appoint diocesan delegates for November Convention
Approve Chapter covenant
Present and discuss possible stewardship priorities for next year
- 1st Tuesday April Regular Chapter meeting
Approve tentative stewardship/mission priorities for the next year
- 1st Tuesday May Regular Chapter meeting
Revisit and revise priorities if necessary
Mutual Ministry Review
Semi-annual report from the LLC
- 1st Tuesday June Regular Chapter meeting
Semi-annual report from endowment committee
- 1st Tuesday July Regular Chapter meeting
Approve pledge campaign plan

Updated: 1.25.21

- 1st Tuesday August Regular Chapter meeting
Approve audit report
Chapter members whose first terms will end in January must declare by this meeting whether they intend to stand for re-election
- 1st Tuesday September Regular Chapter meeting
Review tentative budget forecast
Appoint audit committee
Appoint Chapter nominating committee
- 1st Tuesday October Regular Chapter meeting
Review improved budget forecast
Approve diocesan Common Life Share
- 1st Tuesday November Regular Chapter meeting
Nominating committee update
Semi-annual LLC report
Review of Chapter nominees
- 1st Tuesday December Regular Chapter meeting
Budget discussion
Cheryl Wilson annual SPSS report and approval of board members
Election of LLC manager
Clergy housing allowances resolution
Semi-annual endowment committee report
- 1st Tuesday January Regular Chapter meeting
Budget approval
Appreciation of outgoing Chapter members

Note: dates may be changed to accommodate holidays